



Erin Woods Community Association
May 13, 2024 Annual General Meeting Minutes

Meeting was called to order at 7:02 pm.

Additions to the agenda – Melody H. to speak about the grant applications

Approval of Agenda - John S approved, Anne M 2nd – all approved

Approval of May 8, 2023 AGM Minutes – Anne M approved, Kassi J. 2nd – all approved

Approval of April 8, 2024 General meeting Minutes – Heather J. approved, Dennis C. 2nd – all approved

Introduction of the Board to the Membership

City NPC: Stephen Horbay

- Still working on the Business Plan documents. Hoping to present at the June meeting
- New board training is available. Time and date to be determined.
- Erin Woods is applying for the CFEP and CCG grants.

Board Reports:

President's Address: Shannon Coleman

- Review of the accomplishments of the current Board in the past year

Treasurer's Report: John Stark

- Audited financials. The grant amount was questioned. John will get clarification from the auditor and bring it back to the June meeting. The audited financials were not accepted.

Affirmation of the work of the Board May 2023 – May 2024 – Kassi J. affirms John S. 2nd

Appoint Auditor. Anne Miller motions that the Erin Woods Community Association appoint an auditor engaged through the Federation of Calgary Communities for the fiscal year ending January 31, 2025." Melody H 2nd. Passed

Heather J. mentioned that the 311 team will be doing a presentation at the June meeting. It will be about 45 minutes to 60 minutes.

Motion for grant applications: Melody H.

The 2024 Lifecycle updates and New Furnace Project includes: Panic Hardware on basement door, exterior Light bollard replacement, Emergency Light replacements, a new furnace, replacing water-



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damaged ceiling tiles, and some deferred maintenance. Deferred maintenance projects we will be applying for include fixing partitions in the janitor room for fire-code safety, repairs to the wood siding and cladding on the main building, repairing concrete paved surfaces where there is undermining on walkways and repairing stucco cladding on the garage and main buildings.

Total costs for this project have been quoted at \$ **17,009.45** . The intention is to leverage funding from the City (CCG) and the Province (CFEP) to get most of the projects paid for with grant money. We will find out about the CCG grant outcome earlier than the CFEP program, so the board does need to understand that undertaking any projects based on CCG funding approval means we may be on the hook as the association for 25% of project costs not covered by the CCG should we not get the CFEP grant. Additionally, the CCG grant will not cover deferred maintenance projects, which account for \$**3240.30** of work, so we are applying for 50% of those costs to be covered under the CFEP, but Erin Woods needs to be prepared to pay for the other 50% (**1852.2**) of those projects outright as there are no additional funds to access for those deferred maintenance projects.

Melody motioned to apply for 75% of costs for the 2024 Life Cycle projects and new furnace for a total of \$**9978.7905** dollars through Capital Conservation Grant (CCG) from the City of Calgary. Kassi J. 2 nd Passed

Melody motioned to apply for remainder of the 2024 Life Cycle projects costs and new furnace and deferred maintenance projects through the Community Facilities Enhancement Project grant from the Government of Alberta for **5,178.46** . Anne M. 2 nd Passed.

Project Name	Category of Work	Reason/Rationale	Quote Cost	Company Quote	Apply to CCG	Apply to CFEP/ EWCA to cover	Total Costs
Plastic Hardware on Door	Not to Fire Code		1,125.80	All Kind Doors	844.2	281.40	0
Furnace Replacement	Old one died		6888.704	Bufer	5108.528	1702.176	0
Light Bolts			3428.25	Brighter Day	2871.1875	657.0625	0
Emergency Light Replacement			1842.5	6370.75	1468.975	495.625	0
Deferred Maintenance			3240.3	Shawn Buteau		1620.15	1620.15
Fixed Partitions							
Wood Siding - Main Building							
Wood Cladding							
Concrete Paved Surfaces							
Repairing Stucco Cladding on Garage and Main building			18,646.35		9978.7908		
replace ceiling tiles damaged by water			484.1	Shaw Buteau		232.05	232.05
						6,178.48	1852.2
Overall Costs of Everything			17,009.45				17,009.45

Elections – Carolyn Teske, Electoral Officer

Executive

President (two year term) – Tie between Shannon C and Dennis C. – this position will be vacant for now

1st Vice President (Facilities & Programs that use facilities) (1 year term left) – Melody H.

2nd Vice-President (Community Events) (two year term) Kassi J.

Secretary (two year term) – vacant

Directors

(all one-year terms)

Events Director – Kassi J.

Communications Director - vacant

Safety Director – Heather J.

Membership Director - vacant

Outdoor Rink Director – Jonathan M.

Fundraising and Grants Director – Melody H.

Bingo Director – Shannon C.

Casino Director – Shannon C

ECTAS Director - Anne M.

This ends the elections

Welcome to the new Board!

Volunteer – Opportunities – not being voted in.

Darts Co-ordinator - Jarrid Mussel & Jordy Robins

Path Co-ordinator - Anne M.

3 – Way sign – Dennis C

Garden Committee – Co-ordinator – John S

Neighbour Day – Co-ordinator

Stampede Breakfast Co-ordinator

Clean up day Co-ordinator

Children’s Christmas party co-ordinator

?? Motioned to adjourn at 8:34 pm.

Please Sign In



DATE: May 13, 2024 – Annual General Board Meeting
ERIN WOODS COMMUNITY ASSOCIATION

NAME	MEMBER
Kassie Jeffrey	Yes
John Starke	yes
Dennis Cave	Yes
Anne Miller	YES
Tom MILLER	"
Samantha Cave	yes.
Hortense Jensen	Yes
Roger Hendricksen	Yes No
Gordon Lewis	no
Stephan Horby	No - City of Calgary
Shelley Goodrow	NO
Denis Derand	no
Melody Ho	yes.
Brent Wilson	yes



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Erin Woods Community Association
Annual General Meeting
May 13, 2024 @ 7:00 PM

Call Meeting to Order

Approval of Agenda

Approval of May 8, 2023 AGM Minutes

Approval of April 8, 2024 General meeting Minutes

Introduction of the Board to the Membership

Non-Board Reports:

Stephan Horbay – City of Calgary information for the Community

Board Reports:

President's Address —Shannon Coleman - review of the accomplishments of the current Board in the past year

Treasurer's Report – John Stark: - Audited financials.

**vote to Accept Draft Financials as presented by the Treasurer

Affirmation of the work of the Board May 2023 – May 2024 – vote by membership

Appoint Auditor:

Motion needed: "Move that the Erin Woods Community Association appoint an auditor engaged through the Federation of Calgary Communities for the fiscal year ending January 31, 2025."



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Elections – Carolyn Teske, Electoral Officer

Executive

President – two year term

1st Vice President (Facilities & Programs that use facilities) – 1 year left on term (till 2025)

2nd Vice-President (Community Events) – two year term

Secretary – two year term

Directors

(all one-year terms)

Events Director

Communications Director

Safety Director

Membership Director

Outdoor Rink Director

Fundraising and Grants Director

Bingo Director

Casino Director

ECTAS Director

This ends the elections

Welcome to the new Board!

Volunteer – Opportunities – not being voted in.

Darts Co-ordinator

Path Co-ordinator

3 – Way sign

Garden Committee – Co-ordinator

Neighbour Day – Co-ordinator

Stampede Breakfast Co-ordinator

Clean up day Co-ordinator

Children's Christmas party co-ordinator

Motion to adjourn



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Erin Woods Community Association
May 8, 2023 Annual General Meeting Minutes

Call Meeting to Order -7:07 pm

Approval of Agenda -Kassi J. approves the agenda.

Approval of May 9, 2022, AGM Minutes -Anne M. approves, Gord E. seconds, all in favor.

Approval of February 13, 2023, General meeting Minutes-John S. approves, Jon M seconds, all in favor.

Introduction of the Board to the Membership:

- Shannon Coleman (President, Bingo, Casino)
- John Stark (Treasurer)
- Anne Miller (ECTAS)
- Jonathan Masri (Rink Co-Ordinator)
- Kassi Jeffrey (stepping in to do Secretary minutes for AGM)

Non-Board Reports:

- Kiara Bichel: – City of Calgary information for the Community
- Information on calgary.ca for permits for any upcoming events we would like to hold and there are still the Greater Forest Lawn events to investigate if we would like to look into that as well or give our feedback on that as well and can reach out to Kiara while Rob is helping others in Calgary.

Board Reports:

President's Address—Shannon Coleman

- Review of the accomplishments of the current Board in the past year.

Treasurer's Report— John Stark:

- Audited financials were not ready. Will be presented at June's meeting.
- We don't have the year end just yet so what we have is what we are looking at for now.

Affirmation of the work of the Board May 2022 – May 2023

- Vote by membership
- Anne motions to affirm the work of the board from May 2022 to May 2023, Heather seconds the motion, all in favor, motion passed.

Appoint Auditor: Anne M. motions that Erin Woods Community Association appoint an auditor engaged through the Federation of Calgary Communities for the fiscal year ending January 31, 2024.", Gord seconds, motion passed.

Elections – Carolyn Teske, Electoral Officer

Executive

1st Vice President (Facilities & Programs that use facilities)– (two-year term)—Kassi Jeffrey-Acclaimed

2nd Vice-President (Community Events)– (one year left on term to 2024)—Dennis Cave--Acclaimed

Treasurer – two-year term—John Stark—Acclaimed

Directors

(all one-year terms)

Events Director—Kassi Jeffrey-Acclaimed

Communications Director--Vacant

Safety Director--Vacant

Membership Director--Vacant

Outdoor Rink Director— Jonathan Masri--Acclaimed

Fundraising and Grants Director—Melody Ho—Acclaimed

Bingo Director—Shannon Coleman-- Acclaimed

Casino Director—Shannon Coleman-- Acclaimed

ECTAS Director—Anne Miller--Acclaimed

This ends the elections.

Welcome to the new Board!

Volunteer – Opportunities – not being voted in.

Darts Co-Ordinator—Jarrid Mussel & Jordy Robins

Path Co-Ordinator—Anne Miller

3 – Way sign—Dennis Cave

Stampede Breakfast Co-Ordinator--

Neighbor Day Co-Ordinator--

Clean up day Co-Ordinator--

Children’s Christmas Party Co-Ordinator--

Garden Committee – Co-Ordinator—John Stark

Motion to adjourn—7:57 pm



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ERIN WOODS COMMUNITY ASSOCIATION
General Board Meeting Minutes
April 8, 2024

Meeting was called to order at 7:02 pm.

Approval of agenda - Anne M. approved, Brent W 2nd All approved

Adoption of the General meeting minutes from Monday March 11, 2024 - Kassi J. adopted the minutes, Heather J. 2nd

Reports to Board and related business:

1. Greater Forest Lawn Communities Local Area Plan

- Presentation draft and feedback from community members
- The Local Area Plan is close to being finished.
- There will be more engagement meetings between May 14-31, 2024 and then the Plan will be presented to City Council in September

2. City NPC: Stephan Horbay – ABSENT

3. 2nd Vice President and 3 Way Sign Coordinator: Dennis C.

- Nothing to report at this time

4. Treasurer & Community Garden: John S

- Question about memberships being an odd number on the financials: It is because the \$20.00 is gst inclusive
- Misc income on the financial statement was Casino volunteer food money deposited
- The Erin Woods Garden Committee is still looking for new members to participate in the planning, building, and running of the community garden that will be rebuilt at the EWCA Hall this spring once weather permits.

5: Safety Director: Heather J.

- Heather will work on having a monthly meeting with Constable Owen Phillips to discuss crime statistics for Erin Woods
- The next CAT walk is April 10 @6:00 pm. Meet at the hall. Future walks are based on availability of bylaw and 12 CSI; but planning for late May or early June
- Heather will be attending the Alberta Community Crime Associations annual conference on May 7 & 8
- Heather and Shannon will be attending a meeting with Youth Link Calgary. This is in hopes of finding programs for the youth in Erin Woods. Depending on the progress, they may come out and do a presentation for the Erin Woods Community.

6. ECTAS Director: Anne M.

- ECTAS will be starting the roof replacement in April.
- The committee is working on finalizing last details to the Erin Woods business plan. The next meeting is April 17. Gord E is working on the Organization Chart. Hoping to present at the Erin Woods June meeting.



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7: The community fridge project and other events: Christina Y.

Community Fridge Project:

- We are still looking for volunteers in all areas of the project along with contributors for donations to help stock the fridge and pantry. We are also looking for building supplies, and a fridge at low cost or donation.
- Heather J. mentioned she heard on the news that Bowest Appliances donates to non-profits.
- Johnathan Masri is an electrician and will be doing all the work on our fridge project.
- I am pleased to say the weather is getting better therefore we should be able to start building relatively soon and meet our build dates. Christina equipped John with the letters to take to Rona and Home Depot asking for help with supplies either at cost or donation of some kind. We are still looking for a fridge either by donation or low cost, we have also checked out a few auctions and have bid on a few fridges however other bids went over the budget we set within our committee.
- The next community fridge meeting is: April 11, 2024 at 7 PM

Jelly Bean Dance:

- Our first Jellybean dance after covid is booked for Friday April 26, 2024 7pm – 9pm. For grades 4-6; however, grades 2 & 3 can attend if the parents stay to supervise. We have 6 volunteers so far and are looking for another 3 or so.
- We will sell chips, pop and water each for \$2. There will be two sizes of candy bags. They will be sold for \$2.00 and \$4.00. I will pick up all supplies with the Jellybean float and submit receipts.
- There will be a Jellybean dance planning meeting Thursday April 18, 2024 at 6:00 pm if everyone can make it.

Stampede Breakfast:

- The library bus, Reggaetone, and Calgary Police service have been booked
- Christina will apply for the fire truck to come out as well, can not apply until about 6 weeks before event.
- Peter Singh has been invited. Christina will touch base in June as a friendly reminder for attending. Dennis C. did get a call from Regina confirming Peter Singh will be attending.
- Cindy from Scouts will come to do all the cooking.
- Kassi reached out to HMCS to see if they can come out and volunteer again. Kassi will also reach out to the Girl Guides
- Maybe we could see if the scouts are willing to come out and volunteer this day.
- A better sound system will be explored in order for people to hear the announcements and talks.

8: Rink Co-ordinator: Jonathan - ABSENT

9: Fundraising & Grants Director: Melody H.

- We will be exploring applying for the Energizing Spaces Grant this year through Enmax. There is an information session on April 24, 2024. Melody will attend and either Carolyn or Christina or both will also attend.
- There is still the potential of applying for grant funding for Neighbour Day, though I would need to hear from the planning committee what they would like to explore funding for or the scope of the plans to see what could be covered.



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- In terms of the Capital Conservation Grant, we have been unable to get quotes to repair pavement in the parking lot, which I suspect will be a somewhat large expense. The other quotes to repair things on the Lifecycle Building Report that we have right now only come to \$7646.35 (outside lights along the pathway, a

panic bar for the downstairs door, janitor closet repairs, missing drywall in the furnace room, stucco repairs, concrete to fill gaps in the sidewalk). If we aim for the May 15th deadline to file with the CFEPG (provincial) to cover 25% of the cost, I believe we will be unable to submit another project until 2025. We can apply for the city grant at any point (to cover 75%). Does the board want to go ahead with this application knowing it may delay our ability to get provincial funding towards repairing the parking lot pavement? To be clear, it's not a total repaving, just some spot repairs. If yes, I think we need a motion for the board to apply for the quoted amount (\$7646.35) using the city and provincial capital grants.

***Melody motioned to apply for the Capital Conservation Grant and the CFEP grant in the amount of \$7646.35 pending up to date quotes. Erin Woods is willing to pay 25% requested monies in the event Erin Woods does not receive the CFEP grant. Dennis C. 2nd. Passed ***

- Paving for the full parking lot could be looked at for 2025 or leave as per the Lifecycle timing of 2028. The Hall Administrators and Board will monitor the state of the parking lot for wear and tear and safety hazards.

10: Communication Director & Cochair for community cleanup: Kassi J.

Communication Report:

- Nothing to report.

Community clean up:

- Christina and Kassi are working on securing volunteers; a minimum of 13 are needed.
- Christina and Kassi are putting the word out to see if there is anyone with pickups who would be willing to donate their time to pick up garbage for the elderly and limited mobility neighbours, so no one misses out.
- Technotrash has reached out for the electronic recycling; we will use them again this year.
- A few more vests will need to be purchased. Uline has vests for \$5.00 plus shipping. Mark's vests are \$15.00-\$20.00 and Jobsite vests are \$26.99.

**Dennis C. motioned to buy 8 various size safety vests from Uline for total cost of \$61.50 plus gst. Anne 2nd. Passed **

11: President's report: Shannon C. ABSENT

- Bingo and Casino:
Bingo Pool Summary for February 2024
Per event from (Bingo) \$ 773.36
Per event from Balls/ seals \$998.20
Total per event \$1771.56



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New Business: Anne M. brought forward a suggestion to give free memberships as Erin Woods memberships are down significantly. Could possibly do a membership drive? A membership drive would positively connect with members of the community and gather valuable information about them and their households in the form of a survey. Would have to consider if free membership would be eligible for 20% discount on rentals. This will be discussed further at the June meeting.

Meeting was adjourned at 8:57 pm.

Next: AGM

Annual General Meeting:

May 13, 2024 at 7 pm



**Erin Woods Community Association
Neighbourhood Partnership Coordinator Board Report
May 2024**

PRIORITY ITEMS	
Business Planning	<p>The Erin Woods Business Planning Committee held another online meeting in April and moved through several more sections of the document. The only remaining section was Financial Goals, which is being addressed with John prior to today's meeting.</p> <p>We remain on schedule to have a draft document ready for review prior to the June Board meeting for review by the Board.</p>
NPC Vacation	<p>I will be away from May 18th to May 28th. Any urgent questions can be directed to a member of my team (coverage person TBD, and will be posted on my auto-response e-mail).</p>
Community Facility Enhancement Program / Capital Conservation Grant Updates	<p>The CA will be applying for CFEP by May 15, 2024. The Letter of Municipal Opinion (required for the application) is being processed. Once ready it will be forwarded to Melody, to be added to the grant application.</p> <p>A Board motion will be required for the CA's own records (and to approve any costs not covered by grants) at today's Board meeting.</p> <p>The CCG application will be processed at a later date. I can provide wording for that motion once all quotes and costs are finalized.</p>
Grants	
lululemon Here to Be Grant	<p>Deadline: June 28, 2024</p> <p>Amount: Up to \$50,000 USD. The amount cannot exceed more than 40% of an organization's operating budget.</p> <p>Website: Home (lululemon.com)</p> <p>Contact Info: heretobe@lululemon.com</p> <p>Eligible groups:</p> <p>Applications from organizations that meet the following requirements are accepted:</p> <ul style="list-style-type: none"> • Must be a registered non-profit or charity, or fiscally sponsored by one. • Must be a community-led organization that is serving populations most impacted by systemic inequity. • Must be operating in Australia, Canada, China Mainland, France, Germany, Hong Kong SAR, India, Ireland, Japan, Macau SAR, Malaysia, Korea, Netherlands, New Zealand, Norway, Singapore, Spain, Sweden, Switzerland, Taiwan, Thailand, UK, USA, and/or Vietnam. • Must be working to create access to physical, mental, and/or social wellbeing. • Annual budget of less than \$2 million USD preferred. <p>Eligible Projects:</p> <p>Organizations best suited for the Here to Be grant are those that are community-led, creating equity in wellbeing, and serving populations most impacted by systemic inequality. Planetary health is a fundamental condition for wellbeing and organizations that are contributing to a healthy planet as it relates to our collective wellbeing will</p>



**Erin Woods Community Association
Neighbourhood Partnership Coordinator Board Report
May 2024**

	<p>also be considered for funding. The goal with this grant is to seed and accelerate grassroots organizations that may not have traditionally had access to philanthropic resources.</p> <p>Wellbeing Defined</p> <p>At lululemon, we understand wellbeing as a lifetime practice of three elements:</p> <ul style="list-style-type: none"> • Physical Wellbeing: Feeling empowered. I am able to give my body what it needs for health and quality of life. • Mental Wellbeing: Feeling emotionally prepared. I am able to handle what life has in store for me. • Social Wellbeing: Feeling connected to others. I am a part of something larger than myself and contribute to a supportive community.
<p>ENMAX Energizing Spaces Fund</p>	<p>Due Date: June 30, 2024</p> <p>Grant Website: https://calgarycommunities.com/energizingspaces/</p> <p>Contact Info: fedyyc@calgarycommunities</p> <p>Amount: up to \$10,000</p> <p>Eligible organizations:</p> <p>To be considered eligible for Energizing Spaces funding, community groups should:</p> <ul style="list-style-type: none"> • Be a member of the Federation of Calgary Communities. • Be a society in good standing. • Have board approval to participate in the program. • Ability to pay upfront and then be reimbursed for expenses. • Appliances purchased must be ENERGY Star appliances. • Can apply for up to 100% of the cost to a maximum of \$10,000 per application per year. • Be able to demonstrate how the investment will engage or impact your residents. • One successful application every 2 years. • Pre-purchased appliances are not eligible for reimbursement. Appliances must not be purchased until funds are awarded. • Electrical projects selected must use The Federation’s chosen contactor, no cash substitutes will be available. <p>Eligible projects streams:</p> <ul style="list-style-type: none"> • Appliances • Rink and Security Lighting • Outdoor Market Lighting • Install Day
<p>Oshki Wupoocane - The Blanket Fund</p>	<p>Deadlines:</p> <p>Reconciliation Action Grant deadlines: March 15, June 14, Sept 13 and Dec 13</p> <p>Capacity Building Grant Deadline: May 17, 2024</p> <p>Grant website: Oshki Wupoowane The Blanket Fund - The Gord Downie & Chanie Wenjack Fund (downiewenjack.ca)</p>



**Erin Woods Community Association
Neighbourhood Partnership Coordinator Board Report
May 2024**

Contact: fund@downniewenjack.ca or 1-844-944-4545 ext. 13.

Amount:

There are two streams:

- Reconciliation Action Grant \$1,500 to \$15,000
- Capacity Building Grant Up to \$175,000/year (multi-year grants available)

Eligible Organizations:

Reconciliation Action Grant:

Indigenous educators, cultural creators, community leaders, artists, Elders, youth, and others are encouraged to apply. Non-Indigenous individuals and organizations can apply, as long as all funds received go to Indigenous people, communities, or organizations (i.e., a non-Indigenous school/educator can apply for funding to bring an Indigenous Elder to speak to the school or a class). All funds must be spent supporting an Indigenous-led activity, event, or initiative. This stream does no

Capacity Building Grant:

Small Indigenous-led organizations, with a preference for First Nations, Inuit, or Métis community-based initiatives with less than 6 full-time staff and an annual operating budget under \$1,000,000. DWF welcomes Indigenous community groups, councils, collectives, Indigenous-led not-for-profit organizations and registered charities, and other organizations directly serving Indigenous people and communities to apply.

Eligible Projects:

Reconciliation Action Grant:

The Reconciliation Action grant stream focuses on Indigenous cultural, artistic, and educational activities, events, and initiatives that contribute to cultural revitalization, elevate Indigenous cultures, languages, and traditions, increase understanding between Indigenous and non-Indigenous peoples, or other grassroots initiatives that move reconciliation forward through culture, art, and education. Successful Reconciliation Action grant recipients will demonstrate the following in their applications:

1. The grant will reach Indigenous people.
2. The grant will support Indigenous cultural, artistic, and educational activities, events, and initiatives.
3. Indigenous people have played a role in developing the activity, event, or initiative.
4. The activity, event, or initiative brings Indigenous and non-Indigenous peoples together in the spirit of reconciliation.
5. There are defined outcomes for the activity, event, or initiative.

Capacity Building Grant

Applicants who want to build their core capacity, create new programs, expand to new geographic locations, or grow their team. The applicants should be looking for a partner to work with to help them to achieve this growth. DWF will work with successful applicants beyond providing funding, to help create, improve, or update your programming, HR/Finance processes, granting submission requests, networking



**Erin Woods Community Association
Neighbourhood Partnership Coordinator Board Report
May 2024**

	<p>opportunities, graphic design and branding, or any other gap we can help you close. This stream is meant to be collaborative and flexible, allowing each applicant to identify what they require to reach the next phase.</p>
<p>Peavey Industries – Community Agricultural Grant</p>	<p>Due Date: Applications will be open from March 1 to May 31, 2024. Grant Website: Community Agricultural Grant - Peavey Mart Contact Info: Amount: Up to \$100,000 Eligible organizations:</p> <ul style="list-style-type: none"> • The applicant/project must operate within 350km from a Peavey Industries location (Ace Canada, Main Street Hardware, Peavey Mart) • Be a registered charity under the Canada Revenue Agency with valid registration numbers or a registered non-profit organization under their provincial government with proof of registration (e.g., letters of incorporation) • Be available and accessible for community use. • Agree to participate in a public grant presentation, social media, and online promotion. • The grant will NOT be awarded to individuals, businesses, or government entities. <p>Eligible Projects:</p> <ul style="list-style-type: none"> • Projects dedicated to innovative community building and agriculturally focused initiatives <p>The Community Agriculture Grant is NOT designed to support the following:</p> <ul style="list-style-type: none"> • New infrastructure (eg. playgrounds, arenas, barns) • Projects that will take more than two (2) years to complete • Deficit funding • Contributions to endowments • Faith-based programs • Funds primarily benefiting individuals (such as scholarships)
<p>Active Communities Initiative</p>	<p>Deadline: Expression of Interest: June 1, 2024 Applications: August 31, 2024 Grant Website: Active Communities Initiative Alberta.ca Contact Info: spar@gov.ab.ca Amount: Stream 1: Minimum: \$100,000 Maximum: \$500,000 Maximum funding from the Government of Alberta cannot exceed 50% of the total project cost. Stream 2: Minimum: \$500,001 Maximum: \$1.5 million Maximum funding from the Government of Alberta cannot exceed 50% of the total project cost. Eligible Organizations:</p>



Erin Woods Community Association Neighbourhood Partnership Coordinator Board Report May 2024

	<p>Non-profit organizations operating (or planning to operate) publicly accessible sport and recreation facilities in the province of Alberta, registered and in good standing for at least 2 years under one of the following Acts:</p> <ul style="list-style-type: none"> • provincial legislation <ul style="list-style-type: none"> ○ <i>Agriculture Societies Act</i> ○ Part 21 of the <i>Business Corporations Act</i> – Extra-Provincial Corporations* ○ <i>Companies Act</i>, Part 9 (Non-profit Companies) ○ <i>Societies Act</i> of Alberta ○ Special Act of the Alberta Legislature • federal legislation <ul style="list-style-type: none"> ○ Special Act of the Parliament of Canada ○ <i>Income Tax Act</i> (of Canada and operating in the Province of Alberta (Charities)) • First Nations and Métis Settlements <p>Eligible Projects:</p> <p>Eligible projects include new construction and upgrade of permanent or semi-permanent structures with the primary purpose to provide public access to indoor and/or outdoor sport and recreation fields of play, including:</p> <ul style="list-style-type: none"> • Indoor facilities like basketball and volleyball courts, pools, rinks and fitness centres. • Outdoor facilities like cricket pitches, baseball fields, rinks and pickleball courts. • Equipment and/or non-fixed assets that are ancillary but integral to the project.
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Connecting City Resources

Street Sweeping	<p>The sweeper trucks will commence the annual spring clean up April 15th to improve safety for all users of our roadways and to reduce pollution in our storm water run off. Check here to see when your area will be swept and to sign up for reminders when your street is being done Spring Clean-up street cleaning (calgary.ca). When the street is being swept, please remove all obstructions from the roadway including vehicles, ramps, sport equipment (basketball nets etc.) and keep them off the road for the entire day. Street sweeping is taking place Monday-Friday 8:00-4:00.</p> <p>Calgary Parking is supporting Mobility in this yearly endeavor; all enforcement actions are taken at the direction of Mobility. Tickets are issued both by officers on the road as well as photo enforcement. Please watch for signs in your area and stay off the ban area for the entire schedule to avoid receiving a ticket. Towing decisions are made by the lead hand in charge of the clean up crew, and any concerns of areas not cleaned should be directed to 311- to submit a debris on street, sidewalk, or boulevard request. Calgary Parking call center staff are unable to support having areas enforced or cleaned by complaint call.</p>
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**Erin Woods Community Association
Neighbourhood Partnership Coordinator Board Report
May 2024**

<p>Text Scam</p>	<p>There is a revival of the text scam telling residents that they have unpaid tickets that links to a very believable copy of the City Website. Please share as widely as possible that the City of Calgary will never text you about money owing. All requests for payment from the City will be mailed to the registered address of the violator. Please report any suspicious texts to the Canadian Anti-Fraud Centre. If you have been financially impacted by a scam, please report this to the Calgary Police Service non-emergency line at 403-266-1234.</p>
<p>Utility box art program</p>	<p>Calgary Arts Development has reopened applications for the utility box public art program. Local artists add interest and creativity to our street corners; causing a sense of place and identity which helps prevent graffiti. 20-40 utility boxes are selected each year, Calgary Arts Development provides guidance and funding the CA or resident must be prepared to oversee both design and installation. Click here Utility Box Program Public Art Opportunities Calgary Arts Development for both the application and more information. The deadline to apply is May 31, 2024.</p>
<p>Booking greenspaces</p>	<p>You can book City greenspaces online to host outdoor events. There are lots of different spaces depending on the event you wish to host. Booking requests must be in a minimum of 30 days in advance of the event, there is an application and fee. Successful applicants will receive a permit and a copy of the conditions/ regulations the event must adhere to. Please check here for the application Book a park, pathway, or greenspace (calgary.ca)</p>
<p>Programming</p>	
<p>Neighbour Day June 15, 2024</p>	<p>Celebrate Neighbour Day 2024 in your community on Saturday, June 15! Community associations are once again invited to get involved in this year's event by organizing a neighbourhood-wide event for their residents. Block party and greenspace permits are FREE for Neighbour Day. Learn more and apply for event permits at calgary.ca/NeighbourDay. Calgarians are also invited to organize their own Neighbour Day block party with their neighbours.</p> <p>Community associations that are hosting a Neighbour Day 2024 event are eligible to apply for up to \$5,000 in City of Calgary arts and culture microgrant funding.</p> <p>Neighbour Day is our city's annual celebration of community connection. Held on the third Saturday in June, Neighbour Day is a step toward creating welcoming and inclusive communities where neighbours connect and belong every day of the year.</p>
<p>Training</p>	
<p>BLC 2024 - A Learning & Networking Event for Non-Profit Leaders</p>	<p>BLC is back! Board Leadership Calgary is excited to announce they are back to hosting their in-person one-day learning event for non-profit leaders in the community.</p> <p>This year's event will provide a broad overview of topics and learning opportunities to support you and your learning journey. There will be a mixture of workshops,</p>



**Erin Woods Community Association
Neighbourhood Partnership Coordinator Board Report
May 2024**

	<p>supported discussions, networking opportunities and expertise from professionals in the sector. When: Saturday May 25, 8:00am – 4:30pm Cost: Early Bird Pricing: \$65 (includes fees and taxes). After May 1: \$80 For more info and to register</p>
<p>Federation of Calgary Communities Workshops</p>	<p>To register and view all online/virtual workshops and sessions visit calgarycommunities.com/our-events/</p> <p><u>Who's Who in the compliance Zoo (short version):</u> May 1, 12 – 1 pm <u>Lunch and Learn – Planning Hierarchy:</u> May 16, 12 – 1 pm <u>Marketing 101 (in person):</u> May 28, 7-9 pm <u>Marketing 101 (short version):</u> May 30, 12 – 1pm <u>Conflict management 101:</u> June 11, 7-9pm</p>
<p>Government of Alberta – Community Development – Workshops & Trainings</p>	<p>For more information or to register visit: Government of Alberta - Community Development Unit Events Eventbrite</p> <p>Board Roles and Responsibilities - Wednesday, May 1, 2024 (1:30 - 3:00 pm) Legal Responsibilities - Wednesday, May 8, 2024 (1:30 - 3:00 pm) Organizational Purpose and Planning - Wednesday, May 15, 2024 (1:30 - 3:00 pm) Financial Responsibilities - Wednesday, May 22, 2024 (1:30 - 3:00 pm) Risk Management - Wednesday, May 29, 2024 (1:30 - 3:00 pm) Committees and Meetings - Wednesday, June 5, 2024 (1:30 - 3:00 pm) Building a Strong Team and Effective Relationships - Wed, June 12, 2024 (1:30 - 3:00 pm)</p>

NPC Contact Information

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stephan.horbay@calgary.ca

President's Report

I would like to thank the outgoing board for all their service to the community. We are small team of a handful of volunteers committed to our common goal, making our community a better place to live. We are dedicated to providing you with social, recreational, and educational opportunities close to home, a variety of special events to bring you together as residents, and a voice for your community.

We have managed to accomplish so much in such a short amount of time. From updating our community bylaws and our business plan to running hugely successful events for our community. With the largest attendance ever at our stampede breakfast, community cleanup, and Children's Christmas party. We have even managed to get community actively involved in our projects such as catwalks, Community fridge, and garden. I am very proud of the fact, our board has managed to stay on budget. Thank you for everything you do for the community.

Shannon Coleman

ERIN WOODS COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS (Audited)

January 31, 2024

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a member of

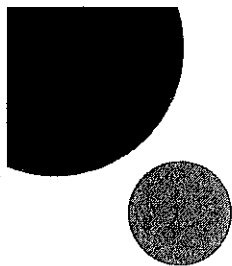


ERIN WOODS COMMUNITY ASSOCIATION

January 31, 2024

Contents

	<u>Page</u>
Independent Auditors' Report	1 - 2
Financial Statements	
Statement of Financial Position	3
Statement of Changes in Net Assets	4
Statement of Operations	5
Statement of Cash Flows	6
Notes to the Financial Statements	7 - 10
Schedules	
Schedule 1 - Community Events	11



Nancy Murdoch

Chartered Professional Accountant

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Independent Auditor's Report

To the members of the
Erin Woods Community Association

Qualified Opinion

I have audited the Statement of Financial Position of the Erin Woods Community Association as at January 31, 2024 and the Statements of Operations, Net Assets and Cash Flows and a summary of significant accounting policies and other explanatory notes for the year ended January 31, 2024.

In my opinion, except for the completeness of fundraising revenue discussed in the Basis for Qualified Opinion paragraph below, these financial statements present fairly, in all material respects, the financial position of the Erin Woods Community Association as at January 31, 2024 and the results of its operations and cash flows for the year ended January 31, 2024 in accordance with Canadian accounting standards for not-for-profit associations.

Basis for Qualified Opinion

In common with many not-for-profit associations, the Erin Woods Community Association derives revenue from certain fundraising activities, the completeness of which is not subject to satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the Erin Woods Community Association and I was not able to determine whether any adjustments might be necessary to revenue, excess of revenue over expenses, assets and net assets. I conducted my audit in accordance with Canadian auditing standards. I am independent of the Erin Woods Community Association in accordance with the ethical requirements that are relevant to my audit and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Management's Responsibility

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit associations and for such internal control as management determines necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Erin Woods Community Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, concluding on the appropriateness of management's use of the going concern basis of accounting as well as evaluating the overall presentation of the financial statements.

I communicate with those charged with governance regarding the planned scope and timing of the audit and significant audit findings including any significant deficiencies in internal control that I identify during my audit.

Calgary, Alberta
Date of board approval

Nancy Murdoch
Chartered Professional Accountant

ERIN WOODS COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL POSITION
(Audited)

As at January 31, 2024

	2024	2023
ASSETS		
Current assets		
Cash and cash equivalents, unrestricted	\$ 19,619	\$ 16,899
Externally restricted assets (Note 3)	105,116	138,126
Accounts receivable	190	618
Goods and Services Tax receivable	435	412
Prepaid expenses	4,869	4,684
Inventory	931	1,343
	131,160	162,082
Property and equipment (Note 4)	398,905	411,514
	\$ 530,065	\$ 573,596
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accrued liabilities (Note 5)	\$ 9,029	\$ 7,660
Volunteer vouchers (Note 6)	2,110	1,650
Damage deposits	2,150	2,150
Deferred revenue	321	370
Deferred cash contributions (Note 3)	105,116	138,126
	118,726	149,956
Deferred capital contributions (Note 7)	132,757	132,377
	251,483	282,333
Net assets		
Unrestricted	12,434	12,126
Invested in property and equipment	266,148	279,137
	278,582	291,263
	\$ 530,065	\$ 573,596

Approved on behalf of the Board of Directors:

_____ Director

_____ Director

See Notes to the Financial Statements

ERIN WOODS COMMUNITY ASSOCIATION
STATEMENT OF CHANGES IN NET ASSETS
(Audited)

For the Year Ended January 31, 2024

	Unrestricted	Invested in Property and Equipment	2024 Totals	2023 Totals
Balance, beginning of the year	\$ 12,126	279,137	291,263	305,227
Excess of revenue (expenses)	308	(12,989)	(12,681)	(13,964)
Balance, end of the year	<u>\$ 12,434</u>	<u>266,148</u>	<u>278,582</u>	<u>291,263</u>

ERIN WOODS COMMUNITY ASSOCIATION
STATEMENT OF OPERATIONS
(Audited)

For the Year Ended January 31, 2024

	2024	2023
Revenue		
Bar	\$ 7,305	\$ 4,484
Bingo (Note 8)	2,868	7,506
Casino (Note 8)	47,855	24,661
Community events (Schedule 1)	556	591
Community garden	-	1,189
Grants	800	23,878
Hall rentals	27,102	22,587
Interest and other	226	266
Memberships	716	1,051
	87,428	86,213
Expenses		
Bar	3,083	2,015
Gifts and volunteer recognition	389	683
Community garden	2,067	2,437
Community events (Schedule 1)	2,820	2,677
Insurance	5,285	5,106
Professional fees	6,613	5,908
Licences and dues	480	1,311
Newsletters	2,300	2,300
Office	1,719	1,538
Repair and maintenance	10,291	15,112
Security	500	711
Telephone	791	788
Utilities	8,731	8,395
Volunteer vouchers (Note 6)	1,153	5,160
Wages and benefits	40,897	32,964
	87,119	87,105
Excess of expenses before amortization	309	(892)
Amortization of deferred capital contributions (Note 7)	9,552	10,095
Amortization expense	(22,542)	(23,167)
Excess of expenses	\$ (12,681)	\$ (13,964)

See Notes to the Financial Statements

ERIN WOODS COMMUNITY ASSOCIATION
STATEMENT OF CASH FLOWS
(Audited)

For the Year Ended January 31, 2024

	2024	2023
Operating activities:		
Excess of (expenses) revenue	\$ (12,681)	\$ (13,964)
Charges not requiring cash outlay:		
Amortization of deferred capital contributions	(9,552)	(10,095)
Amortization expense	22,542	23,167
Changes in non-cash working capital:		
Accounts receivable	428	1,123
Goods and Services Tax	(23)	(575)
Prepaid expenses	(185)	(206)
Inventory	411	511
Accounts payable and accrued liabilities	1,369	2,733
Volunteer vouchers	460	(2,440)
Damage deposits	-	500
Deferred revenue	(49)	(79)
	2,720	675
Purchase of equipment	(825)	-
Renovation and leasehold improvements	(9,107)	-
	(9,932)	-
Financing activities:		
Bingo funds received	21,196	18,732
Grant funds received	9,004	23,878
Net (use of) addition to gaming funds and grants	(52,869)	19,243
	(22,669)	61,853
Increase in cash and cash equivalents	(29,881)	62,528
Cash and cash equivalents, beginning of year	153,032	90,504
Cash and cash equivalents, end of year	\$ 123,151	\$ 153,032
Cash and cash equivalents consist of:		
Cash and cash equivalents, unrestricted	\$ 19,619	\$ 16,899
Cash and cash equivalents, restricted	103,532	136,133
	\$ 123,151	\$ 153,032

See Notes to the Financial Statements

ERIN WOODS COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

January 31, 2024

1. Nature of organization

The Erin Woods Community Association (the "Association") was incorporated on August 4, 1981 under the Societies Act of the Province of Alberta as a not-for-profit organization to serve the needs of Erin Woods residents through programs and services designed to improve the quality of life in the community. The Association is exempt from income tax under section 149 of the Canadian Income Tax Act.

2. Significant accounting policies

These financial statements have been prepared according to Canadian accounting standards for not-for-profit organizations. The significant policies are:

Revenue recognition

Bar, community events, hall rentals, sports and programs revenue is recorded when the product or service is delivered and payment has been collected or collection is reasonably assured. Interest income is recorded as revenue when earned. Membership fees are deferred when received and recognized as revenue over the term of the membership.

Casino and bingo funds are recorded using the deferral method where the externally restricted funds recognized as revenue when the related expenses have been incurred.

Cash and cash equivalents

Cash consists of cash on hand and bank balances.

Property and equipment

Property and equipment are recorded at cost and amortized over their estimated useful lives. No residual value is taken into consideration. Amortization is calculated at the following rates:

Office equipment	Declining balance	20%
Computer equipment	Declining balance	30%
Buildings	Declining balance	5%
Leasehold improvements	Declining balance	5%
Sports equipment	Declining balance	20%
Pavement	Declining balance	10%
Sign	Straight line	10 years

On February 1, 2016 the Association began recording amortization of the main building to better reflect the useful life of the asset. Prior to this date, no amortization had been recorded.

ERIN WOODS COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

January 31, 2024

2. Significant accounting policies, continued

Inventory

Inventory is valued at the lower of cost or net realizable value using the first in - first out method.

Measurement uncertainty

In accordance with Canadian accounting standards for not-for-profit organizations, estimates and assumptions are made by management in the preparation of these financial statements. Significant areas requiring use of management estimates include the useful life of property and equipment for the purpose of amortization. These estimates impact the amounts included in the financial statements and accompanying notes. Actual results could differ from these estimates.

Financial instruments

Measurement of financial instruments

The Association initially measures its financial assets and financial liabilities at fair value. The Association subsequently measures all its financial assets and financial liabilities at cost or amortized cost. Changes in fair value of these financial instruments are recognized in net income.

Financial instruments measured at amortized cost include cash and cash equivalents, accounts receivable, investments and accounts payable.

Risk

It is management's opinion that the Association is not exposed to significant interest, currency, price, liquidity, market or credit risks arising from these financial instruments.

3. Externally restricted assets / Deferred cash contributions

Funds generated through bingo or casino operations are restricted to usage according to the requirements of the Alberta Gaming and Liquor Commission.

	<u>2024</u>	<u>2023</u>
Casino	\$ 21,547	\$ 68,403
General funds held in the casino bank account	(7)	-
Casino funds held in the general bank account	-	6,220
Bingo	78,492	60,164
Bingo funds held in the general bank account	-	1,346
Grant funds held in the general bank account	3,500	-
Total restricted cash	<u>103,532</u>	<u>136,133</u>
Bingo proceeds receivable	1,584	1,993
	<u>\$ 105,116</u>	<u>\$ 138,126</u>

ERIN WOODS COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

January 31, 2024

4. Property and equipment

	Cost	Accumulated Amortization	2024 Net	2023 Net
Office equipment	\$ 34,632	31,895	2,737	2,596
Computer equipment	6,834	6,328	506	632
Buildings	452,299	176,268	276,031	290,557
Leasehold improvements	207,886	89,180	118,706	115,847
Sports equipment	3,243	3,184	59	75
Pavement	10,700	9,834	866	963
Sign	8,441	8,441	-	844
	<u>\$ 724,035</u>	<u>325,130</u>	<u>398,905</u>	<u>411,514</u>

5. Government remittances

Included in accounts payable and accrued liabilities is \$544 (2022 - \$286) in government remittances payable.

6. Volunteer vouchers

Volunteer vouchers are issued to individuals who volunteer their time to the Association. The vouchers expire if not used within two years of issue.

	2024	2023
Balance, beginning of year	\$ 1,650	\$ 4,090
Issued or transferred	2,500	5,160
Utilized or expired	(2,040)	(7,600)
Balance, end of year	<u>\$ 2,110</u>	<u>\$ 1,650</u>

7. Deferred capital contributions

Externally restricted assets contributed to the purchase of property and equipment are recorded as deferred capital contributions and recognized as revenue on the same basis as the related property and equipment are amortized.

	2024	2023
Balance, beginning of year	\$ 132,377	\$ 142,472
Purchase of property and equipment	9,932	-
Amortization	(9,552)	(10,095)
Balance, end of year	<u>\$ 132,757</u>	<u>\$ 132,377</u>

ERIN WOODS COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

January 31, 2024

8. Bingo and casino contributions

	2024	2023
Bingo funds, beginning of year (Note 3)	\$ 63,503	\$ 49,472
Bingo proceeds and bingo receivables	19,441	21,565
Bank charges and other	-	(28)
Less: bingo funds, end of year (Note 3)	(80,076)	(63,503)
Contributions to operations, bingo	\$ 2,868	\$ 7,506
Casino funds, beginning of year (Note 3)	\$ 74,623	\$ 24,808
Casino proceeds	-	74,491
Casino advisor fee reimbursement	-	2,445
Casino advisor fee	-	(2,445)
Bank charges and other	(1)	(15)
Spent on purchase of property and equipment	(5,227)	-
Less: casino funds, end of year (Note 3)	(21,540)	(74,623)
Contributed to operations, casino	\$ 47,855	\$ 24,661

9. Contributed goods and services

Contributed services and donated items are recognized in the financial statements when their fair value can be reasonably determined, when the services are used in the normal course of the Association's operations and would otherwise have been purchased. During the year \$ Nil contributed services and goods were recorded in the financial statements. A substantial number of volunteers have made significant contributions of their time to develop the Association's programs and carry out its activities. The value of this contributed time is not reflected in these financial statements.

ERIN WOODS COMMUNITY ASSOCIATION

SCHEDULE 1 - COMMUNITY EVENTS

For the year ended January 31, 2024

	Revenue	Expenses	2024 Net	2023 Net
Children's Christmas party	\$ -	\$ 1,067	\$ (1,067)	\$ (849)
Community clean up	556	428	128	94
Fortieth anniversary party	-	-	-	-
Halloween party	-	-	-	-
Stampede Stomp	-	1,325	(1,325)	(1,331)
	<u>\$ 556</u>	<u>\$ 2,820</u>	<u>\$ (2,264)</u>	<u>\$ (2,086)</u>

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