



erin  
woods  
COMMUNITY ASSOCIATION  
83 ERIN PARK DRIVE S.E.  
CALGARY, ALBERTA T2B 3A2

## Erin Woods Community Association

### Board Meeting Agenda—Monday, March 9<sup>th</sup>, 2020 @ 7:00 pm

#### Minutes.

Call Meeting to Order 7:03pm

#### Approval of Agenda

- Anne moves to approve the agenda 7:04pm

#### Adoption & Signing of February 10<sup>th</sup>, 2020 general meetings Minutes

- Anne motions to accept
- Ali seconds the motion

#### Announcements:

- Have not yet developed a COVID-19 policy, though may need to assess this, as we may need to cancel events. Will follow whatever AHS advises for events and gatherings.

#### Reports to Board and related business:

1. *CPS Community Resource Officer* – Constable Miguel Lay: February stats & trends **ABSENT**
2. *Safety* – Lois: Plans for 2020 CAT Walks **ABSENT**
  - No plans currently in place for 2020 CATWalks
  - This may also be affected by COVID-19 based on gathering advisement from AHS
3. *1<sup>st</sup> VP (Hall / Facilities)* – Lucky: **ABSENT**
4. *2<sup>nd</sup> VP (Sports)* – Anne: Soccer updates
  - Soccer:
    - first registration had 0 sign ups, second registration had 9 paid and 2 tentative
    - Carolyn will touch base with Peter on where to drop registrations
    - Do not need to pay for fields this year, and will assess where the soccer club is going
  - As 2<sup>nd</sup> VP (Sports) would like to change from a Sports focused role to an Events focused role. This is currently being assessed.
    - Carolyn's suggestion to ADD "Events" to the role instead of rewriting bylaws 2x
    - Right now the only sport falling under "Sports" is darts
  - No update from ECTAS, meeting being held next month
5. *East Calgary Twin Arena Society (ECTAS)* – Anne:
6. *Treasurer* – Denise: – financials update – plans for using up Casino funds
  - Financials

- o Have money left over from last casino. Carolyn has written a request to keep \$20k aside to look at a new sign for the EWCA hall, for repainting the main hall as it is showing wear and tear, and to repaint the parking lot
    - All these are considered maintenance that may not be eligible
    - Possible grant (which was applied for by the school) that we may be able to access. Denise will investigate this.
    - Lori mentioned a work experience program for painting – EWCA supplies paint and a volunteer group completes the labour (currently being done at Southview) Rob will investigate this opportunity.
    - Anne will investigate the ECTAS work experience to identify any opportunities for labour/maintenance completion
  - o Denise and Carolyn to meet to set the budget for 2020
7. *Hall Manager – Carolyn:* - Need quotes on interior painting of Hall
- Repairs to eavestroughs done
- Painting
    - o Want to reach out to local painters (Denise's husband) Carolyn will prepare the exact requirements
    - o Line painting will be determined by Carolyn
  - Additional Items
    - o \$308 in tips from the Casino
    - o There is (frozen) water in the shed again – not coming through the ceiling, the door, etc. but did seem to come in through the threshold by the lawnmower. This may be ground seepage.
      - Rob will take this back to the Capital team and assess if this is eligible for a consulting application to review the ground seepage. If so, we can work on a grant application with consulting costs 100% covered.
      - This is currently a safety hazard as there are no supplies or equipment that are being affected. Want to ensure this is addressed before the floor is damaged
    - o Lockbox inspections (outside) – there is a mandatory upgrade to Bluetooth smart lid. \$395+GST.
    - o The corners of the eavestroughs have been addressed – this was to correct the screws used in the eavestroughs previously.
    - o Carolyn provided a flooring sample. Will provide the installer a deposit in lieu of a PO, pending receiving approval and funds from the grant
      - Installation will take approx. 1-week and will take place Jul/Aug, to be booked by Carolyn once deposit is made
8. *Director-at-Large – Tammy:* Is now Garden Cmte Chair ☺ / Appl. sent for TD Parks Grant
9. *Special Events – Ali:* Per above - working w. Tammy on TD Parks Grant event planning
- Next event is Neighbours Day – when hearing back on the TD grant, she will then apply for the Forrester's Grant to begin preparation.
    - o If grant is approved, we will look at having games in the park, and educate the community on recycling, gardens, etc.
    - o Lois will provide Ali possible resources with Green Calgary for attending on Neighbour Day, as will Tammy

- Possible educator from Honey Meadows Farms, and Rob may have resources for honey bee educators as well (coordinate with the pollinator event)
- For the Pollinator Plant Exchange we are looking to add this to the Neighbour Day as well to continue promoting green spaces in our community and the community garden
- 10. *Seniors Events* – Amtul: March Senior Tea updates **ABSENT**
  - Lori provided update: Tea is going ahead, though may be light on attendance (generally 30-40 attend from communities all across Calgary)
- 11. *Bingo* – Shannon C: Drove in from Lethbridge to attend CCSBA AGM **ABSENT**
  - Backbone for our casino account, and hugely appreciated for attending the meeting
- 12. *NPC* – Rob Dickinson: see reports sent out prior to meeting (TAMMY JUST INCLUDE ROB'S REPORT IN THE MINUTES)
  - Still waiting on the enviro review from STANTEC, which will identify if we are able to plant fruit trees in the green space/garden. This is done between City Parks + Stantec, and will be shared with us for community garden planning. Being reviewed by City of Calgary, and will be provided to us shortly
  - CCG Application for flooring is submitted, and awaiting a response
  - Community Cleanliness Initiatives are on hold due to capacity – advise Rob should any like to participate in this
    - Could possibly be piggybacked onto Community Cleanup, Garden, Lawnchair Theatre
    - If there is interest outside the board then get this running
  - TD Grant submitted, response early April
  - Community Garden up and running
  - Got the cleanup! Sept 26!
  - Ward Boundaries
    - Encouraged to double check and provide comments
    - Currently based on population levels and shifted minor changes from Ward 11 boundary (second option had a large shift – adds Riverbend + Quarry Park)
    - Engage Portal is up
  - No confirmed date for Lawnchair Theatre
  - Community Garden Event Tomorrow
    - Tammy will include in the garden group to assess interest / attendees
- 13. *President's report* – Lori: Succession planning / AGM / Meet-the-Board event @ April 13<sup>th</sup> Board meeting w/ 6:30 early start – Board to build slate for AGM
  - Meeting next month will start at 6:30 (Easter Monday) and will build our slate for the AGM
    - Identify open positions and advertise in the weeks prior to the AGM (May 11)
      - People we know, neighbours, members of committees, etc.
    - Denise will not be here for the April meeting
    - Lori's position is up, Anne's position is up

Lori Peterson

- Completing garage sales each year and people ask about the newsletters regularly
  - A lot of people in the community who aren't on FB or computers who are feeling very disconnected
  - Did up a survey on FB and emailed it to the garage sale email list asking if a monthly newsletter was warranted

- 12CSI newsletter was not on their radar
- Lori wants to use the newsletter to draw attention to this that
- Carolyn: when we had a monthly newsletter we were still disengaged – Canada Post costs \$300 to deliver
- 12CSI – 2019/2020 year we paid \$2300 for a quarterly newsletter, professionally done, information for the whole area. Started this mid-2018 (\$1725 in 2018)
  - Stapleton (10/year) 2017/2018 year was \$4100 which included all costs (mailing, supplies)
  - 2016/2017 was \$4063
- Lori doesn't want to get rid of CSI, just wants to challenge the ideas

Adjournment

Next General Meeting: Monday, April 13th, 2020 @ 6:30 p.m. – NOTE: EARLY START w. Snacks and Refreshments

# Please Sign In



erin  
woods  
COMMUNITY ASSOCIATION  
83 ERIN PARK DRIVE S.E.

DATE: March 9, 2020 – GENERAL MEETING  
ERIN WOODS COMMUNITY ASSOCIATION

NAME	MEMBER
Candy mah	Yes
Tammy Amstutz	Yes
Robert Ditzler	city
Dino Buter	Yes
Anne Miller	YES
Ali Myhrall	Yes
Karl Hoson	Yes
John Stark	No.



## Erin Woods Community Association

### Board Meeting Agenda—Monday, March 9<sup>th</sup>, 2020 @ 7:00 pm

Call Meeting to Order

Approval of Agenda

Adoption & Signing of February 10<sup>th</sup>, 2020 general meetings Minutes

Announcements:

Reports to Board and related business:

1. *CPS Community Resource Officer* – Constable Miguel Lay: February stats & trends
2. *Safety* – Lois: Plans for 2020 CAT Walks
3. *1<sup>st</sup> VP (Hall / Facilities)* – Lucky:
4. *2<sup>nd</sup> VP (Sports)* – Anne: Soccer updates
5. *East Calgary Twin Arena Society (ECTAS)* – Anne:
6. *Treasurer* – Denise: – financials update – plans for using up Casino funds
7. *Hall Manager* – Carolyn: - Need quotes on interior painting of Hall  
- Repairs to eavestroughs done
8. *Director-at-Large* – Tammy: Is now Garden Cmte Chair ☺ / Appl. sent for TD Parks Grant
9. *Special Events* – Ali: Per above - working w. Tammy on TD Parks Grant event planning
10. *Seniors Events* – Amtul: March Senior Tea updates
11. *Bingo* – Shannon C: Drove in from Lethbridge to attend CCSBA AGM
12. *NPC* – Rob Dickinson: see reports sent out prior to meeting
13. *President's report* – Lori: Succession planning / AGM / Meet-the-Board event @ April 13<sup>th</sup>  
Board meeting w/ 6:30 early start – Board to build slate for AGM

Adjournment

Next General Meeting: Monday, April 13<sup>th</sup>, 2020 @ 6:30 p.m. – NOTE: EARLY START w. Snacks and Refreshments



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## Erin Woods Community Association

### Board Meeting Minutes – Monday, Feb 10<sup>th</sup>, 2020 @ 7:00 pm

Call Meeting to Order 7:05

Approval of Agenda 7:07

Adoption & Signing of January 13<sup>th</sup>, 2020 general meetings

- Minutes motion to accept Anne, John Stark second

Announcements:

Reports to Board and related business:

1. *CPS Community Resource Officer* – Constable Miguel Lay: January stats & trends **ABSENT**

- January Stats:
  - o 0 – Assault (Non-domestic)
  - o 0 – Commercial Robbery
  - o 0 – Street Robbery
  - o 1 – Violence 'Other' (Non-domestic)
  - o 2 – Break & Enter - Dwelling
  - o 2 – Break & Enter - Commercial
  - o 1 – Break & Enter - Other Premises
  - o 1 – Theft OF Vehicle
  - o 1 – Theft FROM Vehicle
  - o 1 – Social Disorder
  - o 0 – Physical Disorder

2. *Treasurer* – Denise: – financials update **ABSENT**

- No update

3. *1<sup>st</sup> VP (Hall / Facilities)* – Lucky: absent

- Insurance policy needs to be reviewed – review to be completed by Ali

4. *2<sup>nd</sup> VP (Sports)* – Anne:

- Outdoor Soccer Program:
  - o program previously participated in no longer available. Carolyn looking into the new program for U6 to U8, U4 will close.

- Registrations were being submitted to EMFC, and the program will be run by Junior Champions and run at Edwards School in Marlboro for 10 weeks, sans a festival day on Jul 4.
  - Cost is now \$180/child
  - Registering as an EWCA group, Will be done by Carolyn @ the EWCA, two registrations as according to signs
    - No charge in addition to the \$180? No membership requirements but will encourage purchase of membership at time of registration
    - Will advise this is a change in the program, and registration done through EMFC
    - All credits used between now and next year can be utilized for next year's registration
  - Credits: look into credit options for those with unused credits – offer on a case by case basis **TABLED FOR NEXT MEETING**
    - Carolyn will look into what credits are available
5. Safety – Lois: **ABSENT** - No report
6. Hall Manager – Carolyn:
- Vote on flooring passed; CCG application for flooring – all records have been kept via an email motion. Motion can be found [here](#).
  - New Friday night renters & potential EWCA Friday events
    - Aware that Friday nights can be possible rescheduled on with one months' notice (Pub nights, Jellybean dance, etc.) *has been added to revised rental agreement*
  - Next Senior Tea is Mar 22
  - Casino is almost full – Ashlyn to keep the FB post pinned until full
  - Scouts meeting Monday nights May / June due to leader changes, next year they are unsure of day. Will meet outside when General Meetings are being held contingent on access to washrooms
  - Issues with Hall Rentals
    - People trying to take advantage of liquor clause – renters have brought in liquor after being denied, or bring in their own liquor license instead of bringing in EWCA bartender
    - Depending on events, board members may need to rotate a spot-check for liquor usage – will circulate emails when these issues arise
    - **Rental agreement has been changed to reflect compliance with hall rental issues**
  - Jellybean Dance
    - Approximately 60 children with high sales throughout the night
    - Next time advertise for volunteers as additional support may be required with increase in numbers
    - Next will be April 24, 2020
    - Continue giving out prizes to encourage participation at the event



- Community Sign
  - o Will be updated by Mark
- Would get more memberships / involvement at events with e-options for payment – this will be investigated by Carol and tabled for discussion for Mar EWCA meeting
- 7. *Director-at-Large* – Tammy: no update (But thankfully is taking Minutes ☺ - LL)
- 8. *East Calgary Twin Arena Society (ECTAS)* – Anne:
  - Meeting minutes from Dec 3, 2019,
    - o Liz is continuing to look at financials and cost cutting measures,
    - o Jon is on top of maintenance and repairs. ECTAS is replacing headers, building is 40-years old and life cycle is wearing out. Grants are covering cost, and Casino is taking place in 2020, but not 2021.
    - o Reducing the cost of Learn to Skate program while still being able to offer the program – more information at the next meeting in April
- 9. *Seniors Events* – Amtul: Senior Tea – Christmas after Christmas Tea moved to March 22. Theme changing to Spring instead of Christmas **ABSENT**
- 10. *Special Events* – Ali: discussion re: advantages of having an EWCA membership
  - Promoting our memberships, what does it entail, what does it do for them
  - What are our annual events?
    - o Neighbour Day – various family events, 3<sup>rd</sup> Saturday in June
    - o Kids' Christmas party w/ horse drawn carriage rides around the park
    - o Community Cleanup
    - o Seniors tea
    - o Stampede Breakfast
    - o Community Garden – Tammy to kick this up
  - Anne has been to community membership workshop by FCC
  - How do people come to an event, buy a membership, and not have the extra fees
    - o Set up an auto-deposit email address
    - o Utilize the options available to us – Anne + Carolyn to investigate the options and create an e-banking plan and discuss at March meeting, and send out a peer-to-peer request to FCC and Community Hall Managers Facebook group
- 11. *Bingo* – Shannon C: **ABSENT**
- 12. *NPC* – Rob Dickinson: see reports – Rob will be late, expected arrival ~8:15
  - Flooring application / board motion to submit application: Ali calls to motion, Tammy 2<sup>nd</sup>. CCG flooring application going forward. Motion passed unanimously.
    - o (anything paid out of pocket prior to approval will not be reimbursed, Rob + Carolyn to connect on Friday, Feb 14th)
  - TD Park People Grant
    - o \$2000 for event in your greenspaces. Three events – one event on June 20 for National Park Day (already our Neighbour Park Day)
    - o Still require two other events for the funding (lawn chair theatre would not apply for this as it's city run, though an event could be done in conjunction with it)
    - o Draw interest from residents to come out – pick out ideas, budgets and work on events with Rob.
    - o Tammy and Ali to champion this together with Rob – pick an evening that works

13. *President's report* – Lori: Succession planning / AGM / Meet-the-Board event @ April 13<sup>th</sup> (date?) Board meeting w/ 6:30 early start
- Need to follow the bylaws, Anne wants to step down to only ECTAS
  - Lori will need a contingency plan if she should step down
  - Anne's points included:
    - o Firstly have taken sports away from the community responsibilities and are now zones
    - o City council now wants to focus on zones instead of community association having the voice, they are now one voice among residents
    - o Concern we're losing small town feeling of the community associations, and are losing memberships due to sports registration transitioning to zones
    - o With no requirement it's difficult to have the importance of memberships value in focus

Adjournment at 8:43pm

Next General Meeting: Monday, March 9<sup>th</sup>, 2020 @ 7:00 p.m.

Erin Woods Community Association  
Comparative Income Statement

	Actual 01/02/2019 to 28/02/2019	Actual 01/02/2020 to 29/02/2020
<b>REVENUE</b>		
<b>Revenues</b>		
Soccer U4	-260.00	0.00
Soccer U6	-315.00	0.00
Soccer U8	315.00	0.00
Registration Credit - Ref	0.00	0.00
<b>Total Soccer Revenue</b>	<b>-260.00</b>	<b>0.00</b>
JB Dance Income	0.00	497.80
Hall Rentals	714.00	1,992.50
Preschool	476.19	476.19
Church - All Nations	650.00	0.00
Bar Income	340.08	425.23
Membership Income	-66.65	0.00
Miscellaneous Revenue	2,363.06	308.00
Yoga Revenue	0.00	0.00
Bingo Income	358.61	0.00
<b>Total Revenue</b>	<b>4,575.29</b>	<b>3,699.72</b>
<b>TOTAL REVENUE</b>	<b>4,575.29</b>	<b>3,699.72</b>
<b>EXPENSE</b>		
<b>Expenses</b>		
Vouchers Issued/Registration Cr...	0.00	2,800.00
Jelly Bean Dances	0.00	54.41
Neighbour Day Expense	0.00	0.00
Bar Expense	22.48	277.11
Bar Over/Short	0.02	-0.05
BFI Expense	353.76	0.00
Hall Cleaning	39.45	0.00
Maintenance Expense	4,597.70	903.00
Door Mat Service	26.04	0.00
Telus	95.53	109.88
Enmax	540.78	502.72
Direct Energy	222.59	193.02
Security Expense	250.00	50.00
Office Depot	0.00	97.73
Office/Admin Expense	10.17	0.00
Memberships	160.42	0.00
Bank Charges - Gen/Savings/So...	4.95	0.00
Bank Charges - Bingo	1.25	0.00
Website Expense	0.00	0.00
Licences and Dues	357.75	0.00
Wages	2,031.70	2,474.98
Employer's EI Expense	140.68	49.39
Employer's CPP Expense	51.68	249.71
<b>Total Wages and Employer's Ex...</b>	<b>2,224.06</b>	<b>2,774.08</b>
Casino Expense	0.00	2,477.02
Yoga expense	0.00	0.00
<b>Total Expenses</b>	<b>8,906.95</b>	<b>10,238.92</b>
<b>TOTAL EXPENSE</b>	<b>8,906.95</b>	<b>10,238.92</b>
<b>NET INCOME</b>	<b>-4,331.66</b>	<b>-6,539.20</b>

**ASSET**

**Current Assets**

Float - Bar	300.00	
Float - Petty Cash	200.00	
Float - Stampede Stomp	0.00	
Float - Children's Events	350.00	
Float - concession	0.00	
General Bank Account	-13.08	
TD General Account	12,603.83	
Soccer Bank Account	0.00	
Casino Bank Account	13.08	
TD Casino Account	24,644.50	
Pull Ticket Bank Account	0.00	
TD Bingo Account	33,900.01	
Total Cash		71,998.34
Accounts Receivable	1,017.03	
Accounts Receivable - Restricted	0.00	
Account receivable accrual acco...	-1,836.00	
Total Receivable		-818.97
Prepaid Expenses		3,966.52
<b>Total Current Assets</b>		<b>75,145.89</b>

**Inventory**

Inventory		3,846.72
<b>Total Inventory</b>		<b>3,846.72</b>

**Capital Assets**

Leasehold Improvements	132,091.26	
Acc. Amort. - Leasehold Improve...	-42,454.98	
Office Furniture & Equipment	33,285.56	
Accum. Amort. -Furn. & Equip.	-27,468.78	
Computer Equipment	5,723.17	
Acc. Amort. - Computer Equipment	-5,565.87	
Outbuilding	46,619.87	
Acc. Amort. - Outbuilding	-24,780.73	
Pavement	10,700.00	
Acc. Amort. - Pavement	-9,232.79	
Sports Equipment	3,242.53	
Acc. Amort. - Sports Equip.	-3,062.59	
Basement Renovation	32,989.02	
Acc. Amort. - Basement Renovat...	-18,205.75	
Mechanical Room Renovation	45,480.68	
Acc. Amort Mech. Room Renova...	-15,307.85	
Building	372,688.06	
Acc. Amort. - Building	-52,582.82	
Signs	8,441.00	
Acc. Amort. Signs	-4,220.50	
<b>Total Capital Assets</b>		<b>488,378.49</b>

**TOTAL ASSET** 567,371.10

**LIABILITY**

**Current Liabilities**

Accounts Payable		-821.82
Accrued Liabilities		4,115.52
Vouchers Payable		7,567.75
Vacation payable		207.22
EI Payable	166.77	
CPP Payable	268.80	
Total Receiver General		435.57
Damage Deposit Payable		2,900.00
GST Charged on Sales	1,980.95	
GST Paid on Purchases	-2,072.82	
GST Owing (Refund)		-91.87
Deferred Membership Revenue		250.04
Deferred soccer fees		0.00
<b>Total Current liabilities</b>		<b>14,562.41</b>

<b>Deferred Contributions</b>	
Deferred Cash Contributions	66,522.61
Deferred Cash Contributions - Bi...	32,350.92
Deferred Capital Contributions	151,476.10
<b>Total Deferred Contributions</b>	<u>250,349.63</u>
<b>TOTAL LIABILITY</b>	<u>264,912.04</u>
<b>EQUITY</b>	
<b>Net Assets</b>	
Net Assets Previous Year	308,468.76
Current Earnings	-4,557.58
Prior period adjustments	-1,452.12
<b>Total Retained Earnings</b>	<u>302,459.06</u>
<b>TOTAL EQUITY</b>	<u>302,459.06</u>
<b>LIABILITIES AND EQUITY</b>	<u><u>567,371.10</u></u>



FEDERATION OF  
CALGARY COMMUNITIES

## Board Meeting Information March 2020

### Workshops:

ENGAGEMENT	FINANCIAL
<b>Monday Matters – <u>Monday, March 2</u></b>	<b>GST for Non-Profits – <u>Tuesday, March 10</u></b>
<b>Table Talk – Fiduciary Duties in Plain Language – <u>Tuesday, March 3</u></b>	<b>GST for Charities – <u>Tuesday, April 21</u></b>
<b>PIP: Community &amp; Citizen Involvement (Core Course) – <u>Saturday, March 14</u></b>	
<b>Understanding the Exposures of Cyber Risk – <u>Wednesday, March 18</u></b>	
<b>PIP: Development Appeals at SDAB (Elective Course) – <u>Saturday April 4</u></b>	

To register and view all workshops and events visit [calgarycommunities.com/our-events/](http://calgarycommunities.com/our-events/)

### Breaking News:

#### March Community Association Awareness Month

As proclaimed by Mayor Nenshi, March is Community Association Awareness Month! Get your board together and join us on March 6 for our March Community Association Awareness Month kick-off event as we reveal our 2020 *Faces of Community*! This inspiring evening is free and makes for a great board night out, with plenty of time for networking with other community volunteers! [Click here](#) to register before its too late! As part of our lead-up to March, check out some of our resources on membership development by [clicking here](#) to let your residents know how they can be part of it!

#### Table Talk Tuesday Launching Soon!

Launching on March 3 is our new Table Talk Tuesdays lunch-n'-learn sessions! Join our Education Coordinator, Paul, as he delivers online learning sessions on a variety of exciting topics. Designed to make your job easier, each session will feature a 15-minute presentation with another 15 minutes for questions. Our first topic is on Fiduciary Duties in Plain Language on March 3. [Click here](#) for more information and to register.

#### ActivateYYC 3.0 is LIVE!

ActivateYYC is back! We want to see what ideas you have for traffic calming in your neighbourhood using "bump outs." Check out the Polka Dot intersection in Bridgeland for an idea of how they can be

activated! Do you have an intersection in mind that you want to activate? Do you want to get involved in your community? Do you want to bring your neighbours together for a fun project? Click [here](#) for information on Activate 3.0 – Traffic Calming.

### **ENMAX Energizing Spaces application closes March 31**

The ENMAX Energizing Spaces program is back with an exciting new Energy Efficiency Install Day! Not only will this program continue to cover electrical appliance replacements and outdoor rink and safety lighting, but it will also include a few energy efficiency install events. [Click here](#) for more information and to apply! Application deadline is March 31.

### **Understanding the Exposures of Cyber Risks with Toole Peet**

Join us and Toole Peet Insurance on March 18 to learn about cyber risks and how to reduce your organization's exposure. Cyber risk refers to the risk of financial loss and damage to an organization's reputation due to the failure of its information technology systems. This workshop will help illustrate some of the exposures as well as offer suggestions on how to help prevent these risks. [Click here](#) to register.



## Erin Woods Community Association Neighbourhood Partnership Coordinator Board Report March 2020

Priority Items	
CCG application	CCG application has been submitted.
Community Cleanliness Initiative	NPC will continue to support CA in growing this initiative.
TD Grant	NPC supported application process and will support programming initiatives if approval is received.
Community Garden	NPC has contacted Parks to get an update on Stantec's environmental report and will support this initiative.
Organizational Development	
Financial Management	
Grants	
TD Park People Grant	Grant submitted.
CCG for flooring	Grant submitted.
License of Occupation	
Connecting City Resources	
Community Clean Up	Confirmed for September 26, 2020
Engagement - Ward Boundaries	<a href="https://engage.calgary.ca/wardboundaries">https://engage.calgary.ca/wardboundaries</a>
Sign up for Free collection day reminders	<p>Did you know that The City provides free reminders for your blue, green and black cart pickup days? All you need to do is sign up! When it's time to put your carts out for collection, we'll send you a reminder. Get instant access to your pickup schedule, plus useful tips for using your blue, green and black carts. You'll also receive notifications about any changes to your collection schedule.</p> <p>Sign up for free collection day reminders at <a href="https://calgary.ca/collection">calgary.ca/collection</a>. You can get notifications by:</p> <ul style="list-style-type: none"> <li>• Text message</li> <li>• Email</li> <li>• Telephone (this is a voice recording that can go to a mobile or landline)</li> <li>• Downloading the Garbage Day app on your smartphone</li> </ul> <p>There's also an option to print your own calendar. Don't have access to a printer at home? Ask a family member or friend to print the calendar for you, or print it for free at a Calgary Public Library location.</p>





	Tell a neighbour, friend or family member to sign up too! If they need a bit of help, download the app on their iPhone/Android or sign them up for the type of reminders that work best for them, such as email or telephone. Visit <a href="http://calgary.ca/collection">calgary.ca/collection</a> to learn more.
<b>Public Relations</b>	
<b>Programming</b>	
Programming Opportunity	Lawn Chair Theatre will be held in Erin Woods. Stay tune for specifics. Date will be one of August 11, 12 or 13 and run in the evening.
<b>Facility Maintenance &amp; Capital Construction</b>	
CCG application	Has been submitted.
Capital Conservation Grant (CCG) Guidelines	Updated CCG Guidelines have been shared with EWCA via email from NPC.
Letters of Municipal Opinion	Please note that it is a requirement to receive 'Support in Principle' for capital projects (if applicable, over 50K or DP required as per Lease/LOC agreement) PRIOR to the City of Calgary providing letters of Municipal Opinion (CFEP or otherwise). Please make sure to discuss any projects within your Lease/LOC as far in advance as possible with your NPC.
<b>Other</b>	
Federation of Calgary Communities Workshops	<p>GST for Non-Profits – March 10, 7:00-9:00pm                      PIP: Community &amp; Citizen Involvement – March 14, 9:00am-12:00pm                      PIP: Development Appeals &amp; SDAB – April 4, 9:00am-12:00pm                      Monday Matters – April 6, 4:00-9:00pm                      Capital Projects Fireside Chat – April 8, 10:00am-12:00pm</p> <p>For more information or to register go to:  <a href="https://calgarycommunities.com/our-events/">https://calgarycommunities.com/our-events/</a></p>
City Workshops	<p><b>Community Garden Workshop</b></p> <p>Join staff from the Calgary Horticultural Society for a valuable discussion that will help your community garden group prepare for the 2020 growing season.</p> <p>Date: Tuesday, March 10<sup>th</sup>, 2020                      Location: Winston Heights/Mountview CA (520 – 27 Ave NE)                      Time: 6:30 - 8:30pm                      To register: <a href="https://communitygardenworkshop2020.eventbrite.ca">https://communitygardenworkshop2020.eventbrite.ca</a></p>
<b>NPC Contact Information</b>	
<p><b>Robert Dickinson</b>                      Neighbourhood Partnership Coordinator, Neighbourhood Connections                      Calgary Neighbourhoods                        C 403.801.7864    <a href="mailto:Robert.Dickinson@calgary.ca">Robert.Dickinson@calgary.ca</a></p>	



## Information & Communications Toolkit

*This toolkit is intended to support communications to citizens related to the topic enclosed.*

### Ward Boundary Review

February 19, 2020

#### Launch of online engagement for ward boundaries

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Calgary's Returning Officer is looking for feedback from Calgarians on two proposed ward boundary scenarios beginning on Wednesday, February 19, 2020.

The purpose of the public engagement is to help inform the Returning Officer's ward boundary independent recommendations to Council. There are multiple ways of providing feedback including in-person and online (see full list of opportunities below).

If your organization would like to speak to Calgary's returning officer directly, arrangements can be made.

#### KEY MESSAGES

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- A ward boundary maintains equitable representation by Councillors across the city. To achieve equitable representation, each ward should have a similar population.
- As cities grow or people move to developing parts of the city, the deviation in population between wards will increase. In order to adjust for variances in population between wards, ward boundaries must change.
- The process to review and change ward boundaries is outlined in the Ward Boundary Determination and Review Policy.
- Wards 3, 7 and 12 have population deviations and Ward 5 has an elector count deviation inconsistent with the Ward Boundary Determination and Review Policy.
- The purpose of the public engagement is to engage Calgarians in a manner that will help inform the Returning Officer's ward boundary recommendations to Council.
- Participants are invited to provide feedback on ward boundary scenarios to the Returning Officer.
- More information on this work can be found online at <http://engage.calgary.ca/wardboundaries>

#### Web Links and Online Engagement

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A project page has been developed and any copy or text explaining this work can be found here:

Short URL: [www.calgary.ca/wardboundaries](http://www.calgary.ca/wardboundaries) or <http://engage.calgary.ca/wardboundaries>

#### Engagement Opportunities

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##### Online engagement

Launches: February 19, 2020

Closes: March 19, 2020

Information has been posted, including an interactive map showing two possible boundary change scenarios on the engage portal. Citizens can submit feedback through the online portal directly.

<http://engage.calgary.ca/wardboundaries>

##### In-Person engagement



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108 Quarry Park Road SE  
Pop-Up Event  
5:00 PM to 8:00 PM

### **Tuesday March 3**

Vivo for Healthier Generations / Country Hills Library  
11950 Country Village Link NE  
Pop-Up Event  
5:00 PM to 8:00 PM

### **Wednesday March 4**

North Mount Pleasant Arts Centre  
523 27 Ave NW  
Pop-Up Event  
5:00 PM to 7:30 PM

### **Saturday March 7**

Cold Garden Brewery  
1100 11 St SE  
Pop-up Event  
12:00 PM – 3:00 PM

### **Tuesday March 10**

Forest Lawn Library  
4807 8 Ave SE  
Pop-Up Event  
4:30 PM to 7:00 PM

### **Wednesday March 11**

Judith Umbach Library  
6617 Centre St North  
Pop-Up Event  
4:30 PM to 7:00 PM

## **Frequently Asked Questions**

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### **How will the ward boundary review process stay neutral?**

The engagement process follows Council's Engage Policy (CS009/PFC2013-0235), which recognizes that decisions are improved by engaging citizens and other stakeholder groups where appropriate. The City Clerk's office commits to conducting a transparent and inclusive engagement processes that is responsive and accountable.

### **How will citizens benefit from the changes to ward boundaries?**

A ward boundary maintains equitable representation by Councillors across the city. To achieve equitable representation, each ward should have a similar population. As cities grow or people move to developing parts of the city, the deviation in population between wards will increase. In order to adjust for variances in population between wards, ward boundaries must change.

### **What's wrong with the current boundaries?**

In preparation for the next election, The City has reviewed population counts in all the wards and recommended that adjustments be made to better balance the population counts in each ward.

### **Which wards will be changed?**

Wards 3, 7 and 12 have population deviations and Ward 5 has an elector count deviation inconsistent with the Ward Boundary Determination and Review Policy. However, in order to adjust the population counts, parts of other wards might be shifted, so additional wards may be impacted.

### **How do new boundaries get decided?**

The Ward Boundary Determination and Review Policy directs The City to consider some criteria when developing scenarios for new ward boundaries. The criteria include things like total population, natural or physical boundaries, future growth, and community boundaries.

What does a ward boundary review do?



## Information & Communications Toolkit

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### **Will my current Ward Councillor change?**

The new ward boundaries will take effect following the October 2021 General Election, so it is unknown if the current Ward Councillor will change at this time.

### **Will the size of Council change following the ward boundary review?**

The ward boundary review assumes City Council will continue to be represented by 14 Ward Councillors (one for each ward) and the Mayor (who represents the City as a whole).

### **Who prepared the ward boundary scenarios?**

The two ward boundary scenarios were prepared by the Returning Officer, the City's independent electoral officer.

### **CITY MEDIA RELEASE/ADVISORY/AVAILABILITY**

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A media release will be distributed on Wednesday, February 19, 2020

### **CONTACTS**

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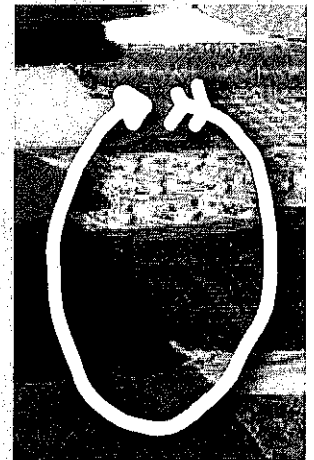
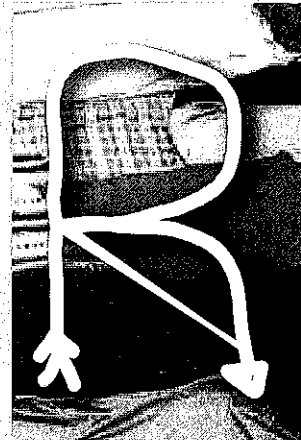
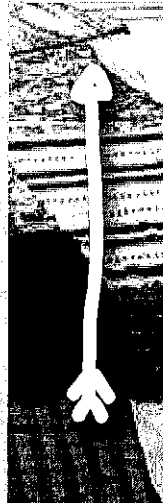
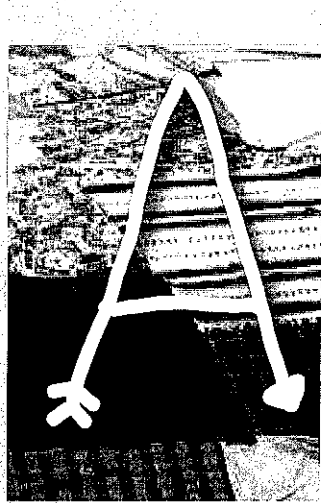
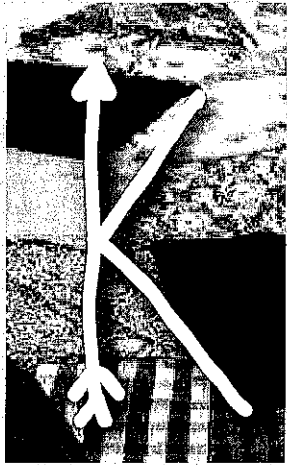
Questions, comments and concerns may be directed to the project contact below.

Community members interested in having a conversation with the Returning Officer on this matter may contact the project lead below to coordinate.

[wardboundaries@calgary.ca](mailto:wardboundaries@calgary.ca)

# Indigenous Voices:

Experience t



Blanket Exerc

**Tuesday March 17, 2020**

**6:00 – 8:30pm**

McGivney Hall, (M100), St. Mary's University, 14500 Bannister Rd SE, Calga

The KAIROS Blanket Exercise program is a unique, participatory history le  
in collaboration with Indigenous Elders, knowledge keepers and educato  
truth, understanding, respect and reconciliation among Indigenous and r  
peoples. <https://www.kairosblanketexercise.org/>

