



Erin Woods Community Association Board Meeting Minutes – Monday, July 8, 2019

Meeting was called to Order at 7:01 pm.

Approval of Agenda : Ali M. approved the agenda, Amtul K. second

Adoption & Signing of June 10th, 2019 general meeting Minutes

Announcements: Stampede Breakfast was a great success! Thank you to all who volunteered and donated goods and services!

Reports to Board and related business:

1. CPS Community Resource Officer – Constable Miguel: No Stats
2. President's report – Lori: - Looking into starting a Beautification Committee. Erin Woodian Bill Tiller here to discuss a Community Cleanliness Initiative (per Rob D) which could be a part of such a committee.
 - Rob D. to send Erin Woods Bill's email information to contact him
3. Treasurer – Denise: - financials update (Denise will likely be late): Absent
4. 1st VP (Hall / Facilities) – Lucky: Absent
5. 2nd VP (Sports) – Anne:
 - Report from Stampede Breakfast. About 450 attended. Total cost for the breakfast was \$1119.09. 4 coolers were used with 2 bags of ice per cooler. 3 pancake mix and 5 chubbies were consumed. Tom Kimec showed up for a bit. Lineups ended just before 11:00 am.
 - Anne will be finishing out her term but will not be running again
6. NRC – Rob Dickinson: Report from City of Calgary; flooring
 - Rob talked about the garbage cleanup (Beautification program)
 - Hoop Fest is coming up on August 10; Erin Woods needs to find ways to build up the attendance this year
7. Hall Manager – Carolyn/Ashlynn: Working on getting flooring quotes based on same RFP.
8. East Calgary Twin Arena Society (ECTAS) – Anne: Nothing to report
9. Bingo – Shannon C: Absent
10. Communications – Lori: Summer (June) newsletter is out.
 - Discussed cost of 3 bold signs to advertise for upcoming events; similar to 3 way stop signage

11. *Special Events – Ali:*

- Community Clean up is September 21, 2019

12. *Seniors Events / Stampede Breakfast – Amtul:*

- Stampede breakfast went very well
- A senior tea will be held on July 14, 2019. This is the Canada day event

Meeting was adjourned at 8:28 pm.

Next General Meeting: Monday, Sept 9th, 2019 @ 7:00 p.m.

No meeting in August – Have a Great Summer Everyone!

Please Sign In



DATE: JULY 8, 2019 – GENERAL MEETING
ERIN WOODS COMMUNITY ASSOCIATION

NAME	MEMBER
Amrinal Khan	✓
Widad Eltaher	x
Lois Williams	x
Anne Miller	✓
LORI LOSOWY	✓
Ali Myshraal	✓
Ashlynn Nixon	x

STAMPEDE BREAKFAST REPORT (Anne)

about ⁴⁵⁰⁻⁵⁰⁰~~450~~₄₇₅ people attended

Cost for the breakfast \$597.00
240. juice) Sobey's + 269.00
240. water) Loop-cake. \$866.00

We used 4 coolers 2 bags of ice per cooler 8 bags.

Because it rained just as we started serving we didn't get the membership table set up. Denise sold one membership.

~~3~~ We used 3 pancakes + 5 chubbies one box left over.

All the juice went, water left over

Tom Kimcec MP. showed up for a bit

We need to buy a grill scraper.

All went well, lineups ended just before 11:00 am.

Sherman did the music, will do it next year need to contact him with dates

Cindy took one of the pancake mix buckets with ~~an~~ extra mix home

Used 6 foil pans.

2 jugs used for syrup, 1 for pancake mix one for water for the grill.

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Erin Woods Community Association Board Meeting Minutes Monday, June 10th, 2019

Call Meeting to Order: Meeting was called to order at 7:07 pm.

Approval of Agenda : Greg Y. approved the agenda, Ali M. 2nd the approval. Passed

Adoption & Signing of April 8th, 2019 general meeting Minutes: Anne M. adopted the April 8, 2019 minutes, Ali 2nd the adoption. Passed.

Announcements: Welcome to the new Board, just like the old Board ☺

Reports to Board and related business:

1. *CPS Community Resource Officer* – Constable Cindy Robinson
 - There were no stats
 - This was Constable Cindy's last meeting with us. Her replacement is Constable Miguel Lay
 2. *President's report* – Lori: - AGM was well attended. CoC did Traffic Calming Pilot Project wind-up, with next steps detailed. Still need a Secretary...
 3. *Treasurer* – Denise: - financials update - Absent
 - Denise will send a report after the meeting with the auditor
 4. *1st VP (Hall / Facilities)* – Lucky
 - Carolyn and City representatives did a walk-through of the hall determining what needs to be replaced before the life cycle is up. All is good except the flooring in the main hall upstairs. Carolyn will get two quotes. Then the applications can go in for the CCG and CFEP grant. The goal is to have the floor replaced July 2020.
 5. *2nd VP (Sports)* – Anne
 - The soccer program is running well; there are no complaints
 - A soccer Director is still needed
 6. *NRC* – Rob Dickinson: Report from City of Calgary; Lifecycle / flooring / OHSM forms
 - Rob reiterated about the walk-through with Carolyn. Rob will do up a support letter for Erin Woods for the flooring.
 - The OHSM form needs to be completed by June 30, 2019. Rob, Anne M., Lori L. and Carolyn will make an appointment to complete this.
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Two motions were made:

1. Ali motioned to submit the CCG grant application to replace the main floor flooring and baseboards; everything but the bathrooms. Anne 2nd. Passed.
2. Ali motioned to submit the CFEP grant application to replace the main floor flooring and baseboards; everything but the bathrooms. Lucky 2nd. Passed.

7. *Hall Manager – Carolyn*

- Received emails from a fundraiser and line painting company; will keep on file for future reference
- Keys Please was by to drop off business cards and talk about updating our poster. The board picked a new poster to have made up.

8. *East Calgary Twin Arena Society (ECTAS) – Anne: liaise with Carole C re: dog park?*

- Anne will not follow up with Carole. It will be Carole's responsibility to take this to ECTAS if she wishes to move forward.

9. *Bingo – Shannon C: Absent. No report was sent.*

10. *Communications – Lori: June newsletter coming out in a week or so; FB "Likes" @ 500 ☺*

11. *Special Events – Ali: Neighbour Day June 15th w/ Forrester's update – who will help?*

- Ali will be picking up all the food and supplies.
- There will be glitter tattoos, a bouncy house, sidewalk chalk, and misc. children games and a DJ.
- Anne M. will sell memberships
- There was brainstorming on how to get the community members engaged. Pat A. suggested putting up sticky posters on the wall, have people write things on a sticky note and post it onto the poster. Rob will drop off posters and sticky notes.

12. *Seniors Events / Stampede Breakfast – Amtul: Update re: Tom Kmiec and volunteers - Absent*

- Anne M. wanted clarification on the time of the breakfast which was posted as 9:00 am. – 1:00 pm. Time has now been set at 9:00 am – 11:00 am.

Adjournment : Pat A. adjourned the meeting at 9:00 pm.

Next General Meeting: Monday, July 8th, 2019 @ 7:00 p.m. No meeting in August.

Erin Woods Community Association
Income Statement 01/02/2019 to 30/06/2019

REVENUE

Revenues

Soccer U4	-195.00	
Soccer U6	-105.00	
Soccer U8	735.00	
Registration Credit - Ref	0.00	
Total Soccer Revenue		435.00
Hall Rentals		11,064.52
Preschool		2,380.95
Bar Income		832.26
Membership Income		200.05
Miscellaneous Revenue		2,566.73
Yoga Revenue		0.00
Bingo Income		4,010.43
Total Revenue		21,489.94

TOTAL REVENUE 21,489.94

EXPENSE

Expenses

Summer Soccer Expense		2,518.75
Vouchers Issued/Registration Cr...		1,100.00
Community Clean Up		28.45
Stampede Stomp Expense		98.44
Seniors Tea		228.58
Neighbour Day Expense		280.00
Storage		317.99
Bar Expense		45.83
Bar Over/Short		0.07
BFI Expense		884.40
Hall Cleaning		217.00
Maintenance Expense		6,926.50
Door Mat Service		78.12
Telus		477.65
Enmax		2,747.21
Direct Energy		817.53
Security Expense		325.00
TOSHIBA		19.94
Office/Admin Expense		224.43
Memberships		160.42
Bank Charges - Gen/Savings/So...		24.80
Bank Charges - Bingo		1.25
Gifts/Volunteer Recognition/Meet...		102.35
Website Expense		0.00
Newsletter Expense		1,150.00
Legal and Accounting		3,094.00
Licences and Dues		377.75
Advertising		480.00
Wages	11,059.29	
Employer's EI Expense	338.46	
Employer's CPP Expense	393.58	
Total Wages and Employer's Ex...		11,791.33
Bingo Expense		225.63
Yoga expense		0.00
Total Expenses		34,743.42

TOTAL EXPENSE 34,743.42

NET INCOME -13,253.48

**Erin Woods Community Association
Balance Sheet As at 08/07/2019**

ASSET

Current Assets

Cash to be deposited	0.00	
Float - Bar	300.00	
Float - Petty Cash	200.00	
Float - Stampede Stomp	0.00	
Float - Children's Events	350.00	
Float - concession	0.00	
General Bank Account	-13.08	
TD General Account	7,176.87	
Soccer Bank Account	0.00	
Casino Bank Account	13.08	
TD Casino Account	52,388.33	
Pull Ticket Bank Account	0.00	
TD Bingo Account	27,027.76	
Total Cash		87,442.96
Accounts Receivable	1,686.50	
Accounts Receivable - Restricted	0.00	
Account receivable accrual acco...	-1,836.00	
Total Receivable		-149.50
Prepaid Expenses		3,966.52
Total Current Assets		91,259.98

Inventory

Inventory		3,846.72
Total Inventory		3,846.72

Capital Assets

Leasehold Improvements	132,091.26	
Acc. Amort. - Leasehold Improve...	-42,454.98	
Office Furniture & Equipment	33,285.56	
Accum. Amort. -Furn. & Equip.	-27,468.78	
Computer Equipment	5,723.17	
Acc. Amort. - Computer Equipment	-5,565.87	
Outbuilding	46,619.87	
Acc. Amort. - Outbuilding	-24,780.73	
Pavement	10,700.00	
Acc. Amort. - Pavement	-9,232.79	
Sports Equipment	3,242.53	
Acc. Amort. - Sports Equip.	-3,062.59	
Basement Renovation	32,989.02	
Acc. Amort. - Basement Renovat...	-18,205.75	
Mechanical Room Renovation	45,480.68	
Acc. Amort Mech. Room Renova...	-15,307.85	
Building	372,688.06	
Acc. Amort. - Building	-52,582.82	
Signs	8,441.00	
Acc. Amort. Signs	-4,220.50	
Total Capital Assets		488,378.49

TOTAL ASSET

583,485.19

LIABILITY

Current Liabilities

Accounts Payable		-826.56
Accrued Liabilities		4,115.52
Vouchers Payable		4,842.75
Vacation payable		406.06
Damage Deposit Payable		3,400.00
GST Charged on Sales	766.67	
GST Paid on Purchases	-1,144.95	
GST Owing (Refund)		-378.28
Deferred Membership Revenue		250.04
Deferred soccer fees		0.00
Total Current liabilities		11,809.53

Deferred Contributions

**Erin Woods Community Association
Balance Sheet As at 08/07/2019**

Deferred Cash Contributions	66,522.61
Deferred Cash Contributions - Bi...	32,350.92
Deferred Capital Contributions	151,476.10
Total Deferred Contributions	<u>250,349.63</u>
TOTAL LIABILITY	<u>262,159.16</u>
EQUITY	
Net Assets	
Net Assets Previous Year	335,879.20
Current Earnings	-13,101.05
Prior period adjustments	-1,452.12
Total Retained Earnings	<u>321,326.03</u>
TOTAL EQUITY	<u>321,326.03</u>
LIABILITIES AND EQUITY	<u><u>583,485.19</u></u>

Erin Woods

From: "Denise" <dsbutea@telus.net>
Date: July-08-19 3:55 PM
To: <lorilosowy@shaw.ca>
Cc: <erinwood@telus.net>
Subject: Re: Meeting tonight!

We met with the auditor. She felt we were a community of concern because of the payment for the repairs to the shed. However the grant money was received in February after the year close so I feel we are in similar to last year. Our bookings are up and busy. We will have rental revenue from the basement for full year.

Recommendation to have some one become more aware of what we can put thru gaming & bingo and sign off or redirect too.

Cheers
Denise

Sent from my iPhone

On Jul 8, 2019, at 2:41 PM, "lorilosowy@shaw.ca" <lorilosowy@shaw.ca> wrote:

No worries....do you have a report I can present for you?

Lori

-----Original Message-----

From: Denise
Date: 7/8/2019 2:40:30 PM
To: lorilosowy@shaw.ca; atmrule@shaw.ca; erinwood@telus.net
Subject: Meeting tonight!

My work event is going to be later than I expected. I don't think I'll be there on time.

Thanks
Denise

Sent from my iPhone



**Erin Woods Community Association
Neighbourhood Partnership Coordinator Board Report**

July 2019

Priority Items	
Organizational Health and Service Measures	Completed – thank you.
Community Engagement	NPC happy to meet with board representatives on what goals and ideas there are for the next year regarding engaging with residents and growing interest in the board, and other goals of EWCA.
Community Cleanliness Initiative	Resident interest in focussing on improving cleanliness in Erin Woods. Brief opening discussion to be held at July board meeting.
Organizational Development	
Board Orientation	NPC is happy to do a board orientation with the board after the summer.
Financial Management	
Grants	
<u>TD Friends of the Environment Grant</u>	Deadline July 15, 2019 Supports a wide range of environmental initiatives, with a primary focus on environmental education and green space programs. Eligible projects include schoolyard greening, park revitalization, community gardens, park programming and citizen science initiatives. Visit website for full details.
License of Occupation	
Connecting City Resources	
Home Improvement Information Sessions	The City of Calgary Planning & Development will be hosting a series of free home improvement information sessions in 2019. Attend a Home Improvement Information Session near you. Visit calgary.ca/pdevents .
2019 Flood Readiness Campaign	River flooding is most likely to occur between mid-May and mid-July. The City of Calgary has created a new interactive River Flooding story map, a Flood Readiness Guide, and is also now offering public walking tours and an e-newsletter. Visit Calgary.ca/floodinfo for more information.
Public Relations	
Programming	
2019 Free Community Summer Programs & Events	Calgary Neighbourhoods, Parks and Recreation have collaborated this year to provide a combined 2019 Free Community Summer Program & Events calendar. This calendar is now available at www.calgary.ca/free
Leader requests	Some changes have been made to the leader request process. There are a limited number of slots per day that can be booked, and bookings can only be made three months in advance. All equipment will be brought on site by leaders.



<p>2019 Programming Requests</p>	<p style="text-align: center;">ERIN WOODS Hoopfest Erin Woods Park Outdoor Basketball Courts 184 Erin Woods Close S.E. Saturday, August 10 1 - 3 p.m.</p>	<p style="text-align: center;">DOVER Hoopfest Dover CA Outdoor Basketball Courts 3133 30th Avenue S.E. Saturday, August 3 1 - 3 p.m.</p>	
<p>Community Mobile Skate Parks</p>	<p>Information and a schedule of community mobile skate parks can be found here: https://www.calgary.ca/csps/recreation/pages/skateparks/community-mobile-skateparks.aspx The skateparks are free and open to skateboarders, inline skaters and scooter users of all ages.</p>		
<p>Facility Maintenance & Capital Construction</p>			
<p>Letters of Municipal Opinion</p>	<p>Please note that it is a requirement to receive 'Support in Principle' for capital projects (if applicable, over 50K or DP required as per Lease/LOC agreement) PRIOR to the City of Calgary providing letters of Municipal Opinion (CFEP or otherwise). Please make sure to discuss any projects within your Lease/LOC as far in advance as possible with your NPC.</p>		
<p>Other</p>			
<p>Federation of Calgary Communities</p>	<p>Upcoming Workshops – Visit their website for more details or to register</p>		
<p>NPC Contact Information</p>			
<p>Robert Dickinson Neighbourhood Partnership Coordinator, Neighbourhood Connections Calgary Neighbourhoods C 403.801.7864 Robert.Dickinson@calgary.ca</p>			