

# Please Sign In



DATE: February 13, 2023 – SPECIAL MEETING  
ERIN WOODS COMMUNITY ASSOCIATION

| NAME              | MEMBER |
|-------------------|--------|
| Kassi Jeffrey     | Yes    |
| Shannon Coleman   | Yes    |
| Christina Young   | NO     |
| Anne Miller       | YES    |
| Wendy Strypnichuk | NO.    |
| Joanne Pack       | yes.   |
| Joe Seiman        | No     |
| Lori Losow        | Yes    |
| John Stanla.      | Yes    |
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Erin Woods Community Association  
Board Meeting Minutes February 13, 2023

Call to order – 7:05

Adoption of the January 9, 2023 General meeting minutes – Anne M. Joanne 2<sup>nd</sup>

Email motion was voted on and passed on January 30, 2023: Lori L. motioned to spend up to \$1000.00 + gst to purchase 5 short (6") tables and 1 long (8") table.

Reports to Board and related business:

1. Presentation on the phase 2 of Greater Forest Lawn Local Area Plan (30 minutes)
  - This presentation outlined the need of changes due to population growth and changing dynamics of households
2. Christina Y. & Kassi J. - presentation on community fridge. Which would complement our little pantry for non-perishable items. Community Fridges are spaces where anyone can access free, quality food that would otherwise go to waste, connect with others, learn about the environmental impact of food, and share knowledge and skills.
  - Christina outlined specifics on getting the Hatch project up and running. There is a great need in the community. Christina will follow up with other hatch projects and report back to Erin Woods Community Association at a later meeting.
  - Christina will look into two possible grants for this project
  - Anne motioned that Erin Woods Community Association support the hatch project to build the community fridge space. John S. 2<sup>nd</sup>. 8 in favour, 1 opposed.
3. City NPC - Rob Dickinson: see attached report: Rob was absent
4. Treasurer & Community Garden updates - John S: - The garden Committee has been approved to use the funds from the Chose Well grant for the purchase of wood and soil.
  - There were no questions in relation to the financials
  - John presented a sketch of the community garden layout with the diameters of the boxes
  - Anne M. motioned the Erin Woods Community Association approve the community garden plans presented by John S. at the February 13, 2023 meeting. Kassi 2<sup>nd</sup>. Passed
5. ECTAS Director report - Anne M
  - Nothing to report for ECTAS
6. Bylaws report – Anne M.

- The bylaws have been mailed. Just waiting for them to be stamped by the Government and sent back.

7. Business Plan report – Anne M.

- The first meeting was held and the second level business plan was chosen to be completed.

8. Planning & Development – Lori L.

- There is no issue with the music lesson business
- There was a new applicant but changes are being made. Lori L. will email the results when she receives them.

9. Communications Director - Lori L

- Nothing to report

10. President's report - Shannon:

- We are still actively looking for first and second Vice President along with someone to do the three-way stop sign.

A) Bingo and Casino report:

- Bingo pool summary for December 2022: per event from Bingo \$827.72, per event from balls/seals \$907.33 = total per event \$1735.05

B) Hall report

- The last renter put a hole in the urinal. The flush-0-meter is also not operational.
- Anne M. motioned to spend up to \$2000.00 + gst to replace the urinal and flush-0-meter. Kassi J. 2<sup>nd</sup>. Passed

C) 2023 Quarterly Airport Community Consultative Committee Meeting

- Some residents in our community are upset that the flight paths have been changed, bringing airplanes over top of their homes at all hours of the day and night. Shannon C. has agreed to attend the next meeting on March 15 to discuss the residents concerns as she is now on the Air Community Commission Committee.

There was no new business

Meeting was adjourned at 8:57 by Lori L.

Next: General Meeting: Monday, March 13, 2022 @ 7 PM

## Erin Woods Community Association

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**From:** Shannon Coleman <sacoleman06@icloud.com>  
**Sent:** February 8, 2023 7:14 PM  
**To:** erinwood@telus.net  
**Subject:** Updated agenda for Monday

please use this version for our agenda on Monday I changed the order of things.

Erinwoods Community Association  
Board meeting Agenda- Monday, February 13 2023 @ 7 pm (in person at hall)  
Call to order Approval of agenda  
Adoption of the January 9, 2023 General meeting minutes

Lori motion to spend up to \$1,000.00 + GST to purchase 5 short (6') tables and 1 long (8') table. This motion was passed by the board through email vote on January 30, 2023.

Reports to Board and related business:

1. Presentation on the phase 2 of Greater Forest Lawn Local Area Plan (30 minutes)
2. Christina & Kassi - presentation on community fridge. Which would complement our little pantry for non-perishable items. Community Fridges are spaces where anyone can access free, quality food that would otherwise go to waste, connect with others, learn about the environmental impact of food, and share knowledge and skills.
3. City NPC - Rob Dickinson: see attached report as he will not be in attendance at our meeting.
4. Treasurer & Community Garden updates - John S: - The garden Committee has been approved to use the funds from the Chosewell grant for the purchase of wood and soil.
5. ECTAS Director: - Anne M: **ECTAS no report. Bylaws report The bylaws have been mailed and we are waiting for them to be stamped by the government. Business Plan report. We held our first meeting and have chosen the second level business plan to complete over the next committee meetings.**

Thanks Anne

6. Planning & Development  
& Communications Director - Lori L: see attached report

President's report - Shannon:

We are still actively looking for first and second Vice President along with someone to do the three-way stop sign.

a) Bingo and Casino:

Bingo Pool Summary for December 2022

Per event from Bingo \$827.72

Per event from Balls/ seals \$ 907.33

Total per event \$ 1735.05

b) Hall Report- nothing really to report everything is running smoothly

c) 2023 Quarterly Airport Community Consultative Committee Meeting (some of the residents in our community are upset that the flight paths have been changed, bringing airplanes over top of their home at all hours of the day and night.) I have agree to attend the next meeting to discuss their concerns.

New Business

Adjournment

Next: Annual General Meeting: Monday, March 13, 2022 @ 7 PM

Sent from my iPhone



**erin  
woods**  
COMMUNITY ASSOCIATION  
83 ERIN PARK DRIVE S.E.  
CALGARY, ALBERTA T2B 3A2

**Erin Woods Community Association  
Special Resolution Meeting Minutes Jan 9, 2023**

Call to order: **7:00 PM**

Motion "To repeal the current 2004 Erin Woods Community Association bylaws and amendments and replace them with the revised and updated 2023 Erin Woods Community Association bylaws."

Motion: **Lori. motioned to adopt, Anné 2<sup>nd</sup>. All approved. Motion passed.**

Adjournment:

**\*\*\* Meeting was adjourned at 7:05 PM**



**erin  
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COMMUNITY ASSOCIATION  
83 ERIN PARK DRIVE S.E.  
CALGARY, ALBERTA T2B 3A2

**Erin Woods Community Association  
Board Meeting Minutes January 9, 2023**

Call to order: **7:06 pm**

Adoption of November 14, 2022 (No quorum)

General Meeting Minutes from November 14, 2022: **Minutes were amended. Anne motioned to adopt, John Stark 2<sup>nd</sup>. All approved. Motion passed.**

Reports to Board and Related business:

1. City NPC – Rob Dickinson: see attached report

\*\* There are several grants to review

\*\* Rob is more than happy to meet with board members to help with grant applications; this could be in the form of bouncing ideas off each other to maximize the chance of receiving grants

\*\* Rob would like to review the Business/Strategic Plan with the boards to what the community needs

\*\* Review lifecycle and what should be completed for 2023

\*\* Community cleanup- The Erin Woods office emailed about the cleanup. As well as per Shannon the application was sent in on Jan 9

2. Treasurer – John S: Financial report – financials

\*\*The financials were reviewed, and no discussions

3. ECTAS Director: - Anne M: ECTAS report:

Anne M:

Bylaws review update -We need to form a committee to update with Rob's help  
Kayla and Joe have stepped up saying they will help.

Things are going well, still working on the quotes for the roof repair. Our next casino dates are Jan 17<sup>th</sup> and 18<sup>th</sup> we are still looking for volunteers.

4. Planning & Development & Communications Director - Lori L: **No update**

5. Community Events Director- Paul H.(Absent)

Christina and Paul are looking to collaborate and possibly do a Jellybean dance for Valentine's Day and possibly Easter.

6: Safety Director – Joe K: see attached report

7. Fundraising and Grants director – Kayla Schlaugat

\*\* Will review grants with Rob and what to apply for the Board and what applies to our community.

President's report – Shannon:

\*\* We are still actively looking for a 1<sup>st</sup> and 2<sup>nd</sup> Vice President and someone to do three-way sign

Bingo and Casino report:

\*\* Bingo pool summary for October 2022

Bingo - \$1,240.00

Balls/ Seals- \$829.19

Total per event - \$2,068.64

Our last casino paid - \$74,490.70

\*\* Accounts in November and December PAID

Hall report:

\*\* everything is running smoothly

Community Garden:

\*\* No report John will supply next meeting

Adjournment:

\*\*\* Meeting was adjourned at 8:47 pm.

Next General Board meeting: Monday, February 13,2023



Erin Woods Community Association  
Comparative Income Statement

|                                   | Actual<br>01/02/2021 to<br>31/01/2022 | Actual<br>01/02/2022 to<br>31/01/2023 |
|-----------------------------------|---------------------------------------|---------------------------------------|
| <b>REVENUE</b>                    |                                       |                                       |
| <b>Revenues</b>                   |                                       |                                       |
| Registration Credit - Ref         | 0.00                                  | 0.00                                  |
| Total Soccer Revenue              | 0.00                                  | 0.00                                  |
| Community Clean Up                | 59.00                                 | 1,154.60                              |
| Stampede Stomp Income             | 0.00                                  | 36.45                                 |
| Total Stampede Stomp              | 0.00                                  | 36.45                                 |
| Hall Rentals                      | 3,895.02                              | 14,940.25                             |
| Church - All Nations              | 4,881.06                              | 7,646.45                              |
| Bar Income                        | 1,821.30                              | 4,484.14                              |
| Membership Income                 | 128.32                                | 971.55                                |
| Miscellaneous Revenue             | 1,222.86                              | 2,703.79                              |
| Yoga Revenue                      | 0.00                                  | 0.00                                  |
| Comm. Garden - Fundraising R...   | 2,430.25                              | 1,188.68                              |
| Comm. Garden - Interest and Ot... | 0.34                                  | 0.00                                  |
| Comm. Garden - Total Revenue      | 2,430.59                              | 1,188.68                              |
| Grant Revenue                     | 38,321.05                             | 23,278.09                             |
| Contributions from Casino Funds   | 8,791.14                              | 74,490.70                             |
| Bingo Income                      | 2,935.00                              | 19,075.43                             |
| Amortized Deferred Contributions  | 10,723.47                             | 0.00                                  |
| <b>Total Revenue</b>              | <b>75,208.81</b>                      | <b>149,970.13</b>                     |
| <b>TOTAL REVENUE</b>              | <b>75,208.81</b>                      | <b>149,970.13</b>                     |

|                                     |           |           |
|-------------------------------------|-----------|-----------|
| <b>EXPENSE</b>                      |           |           |
| <b>Expenses</b>                     |           |           |
| Vouchers Issued/Registration Cr...  | 2,750.00  | 5,160.00  |
| Community Clean Up                  | 345.00    | 460.90    |
| Children's Christmas Party          | 610.85    | 848.86    |
| Halloween Party                     | 168.95    | 0.00      |
| 40th Anniversary Party              | 244.04    | 0.00      |
| Stampede Stomp Expense              | 0.00      | 1,366.76  |
| Neighbour Day Expense               | 0.00      | 0.00      |
| Bar Expense                         | 1,306.65  | 1,495.97  |
| Bar Over/Short                      | -1.70     | 7.93      |
| BFI Expense                         | 1,017.45  | 2,766.07  |
| Hall Cleaning                       | 271.32    | 689.88    |
| Hall Rental                         | 128.00    | 0.00      |
| Maintenance Expense                 | 4,897.66  | 10,968.22 |
| Door Mat Service                    | 131.70    | 567.12    |
| Telus                               | 1,148.29  | 787.66    |
| Enmax                               | 6,192.04  | 6,260.61  |
| Direct Energy                       | 2,861.16  | 2,134.60  |
| Outdoor Rink Expense                | 178.26    | 0.00      |
| Security Expense                    | 893.50    | 711.25    |
| Insurance                           | 4,973.00  | 5,248.00  |
| Toshiba                             | 152.90    | 153.69    |
| Office/Admin Expense                | 630.94    | 403.12    |
| Kitchen Expense                     | 9.97      | 0.00      |
| Bank Charges - Casino/Restr. Sav.   | 0.00      | 14.85     |
| Bank Charges - Bingo                | 0.00      | 27.50     |
| Mileage                             | 62.10     | 113.94    |
| Gifts/Volunteer Recognition/Meet... | 0.00      | 683.23    |
| Website Expense                     | 0.00      | 0.00      |
| Newsletter Expense                  | 1,725.00  | 2,300.00  |
| Legal and Accounting                | 5,911.30  | 3,128.00  |
| Licences and Dues                   | 874.00    | 1,199.68  |
| WCB                                 | 365.33    | 351.02    |
| Wages                               | 26,734.24 | 30,668.85 |
| Employer's EI Expense               | 593.08    | 676.86    |
| Employer's CPP Expense              | 888.60    | 1,168.83  |

Erin Woods Community Association  
 Comparative Income Statement

|                                  | Actual<br>01/02/2021 to<br>31/01/2022 | Actual<br>01/02/2022 to<br>31/01/2023 |
|----------------------------------|---------------------------------------|---------------------------------------|
| Taxes                            | 0.00                                  | -50.02                                |
| Total Wages and Employer's Ex... | 28,215.92                             | 32,464.52                             |
| Amortization Expense             | 24,510.74                             | 0.00                                  |
| Bingo Expense                    | 488.65                                | 745.79                                |
| Casino Expense                   | 0.00                                  | 2,411.63                              |
| Yoga expense                     | 0.00                                  | 0.00                                  |
| Comm. Garden - Fundraising E...  | 791.23                                | 1,265.43                              |
| Comm. Garden - Bank & Squar...   | 0.00                                  | 0.00                                  |
| Comm. Garden - Total Expenses    | 791.23                                | 1,265.43                              |
| Miscellaneous                    | 300.00                                | 0.00                                  |
| <b>Total Expenses</b>            | <b>92,154.25</b>                      | <b>84,736.23</b>                      |
| <b>TOTAL EXPENSE</b>             | <b>92,154.25</b>                      | <b>84,736.23</b>                      |
| <b>NET INCOME</b>                | <b>-16,945.44</b>                     | <b>65,233.90</b>                      |

Irish Woods Community Association  
Comparative Balance Sheet

|                                    | As at 31/01/2022  | As at 31/01/2023  |
|------------------------------------|-------------------|-------------------|
| <b>ASSET</b>                       |                   |                   |
| <b>Current Assets</b>              |                   |                   |
| Float - Bar                        | 300.00            | 300.00            |
| Float - Petty Cash                 | 200.00            | 200.00            |
| Float - Stampede Stomp             | 0.00              | 0.00              |
| Float - Children's Events          | 350.00            | 350.00            |
| Float - concession                 | 0.00              | 0.00              |
| General Bank Account               | 0.00              | 0.00              |
| TD General Account                 | 22,101.20         | 23,470.58         |
| Soccer Bank Account                | 0.00              | 0.00              |
| Casino Bank Account                | 0.00              | 0.00              |
| TD Casino Account                  | 18,588.17         | 68,402.64         |
| Pull Ticket Bank Account           | 0.00              | 0.00              |
| TD Bingo Account                   | 48,965.07         | 58,428.90         |
| <b>Total Cash</b>                  | <b>90,504.44</b>  | <b>151,152.12</b> |
| Accounts Receivable                | 102.00            | 1,298.06          |
| Accounts Receivable - Restricted   | 840.00            | 840.00            |
| Account receivable accrual acco... | 1,639.36          | 1,639.36          |
| <b>Total Receivable</b>            | <b>2,581.36</b>   | <b>3,777.42</b>   |
| Prepaid Expenses                   | 4,477.92          | 4,477.92          |
| <b>Total Current Assets</b>        | <b>97,563.72</b>  | <b>159,407.46</b> |
| <b>Inventory</b>                   |                   |                   |
| Inventory                          | 1,854.00          | 1,854.00          |
| <b>Total Inventory</b>             | <b>1,854.00</b>   | <b>1,854.00</b>   |
| <b>Capital Assets</b>              |                   |                   |
| Leasehold Improvements             | 153,298.86        | 153,298.86        |
| Acc. Amort. - Leasehold Improve... | -57,223.67        | -57,223.67        |
| Office Furniture & Equipment       | 33,807.46         | 33,807.46         |
| Accum. Amort. -Furn. & Equip.      | -30,562.06        | -30,562.06        |
| Computer Equipment                 | 6,834.47          | 6,834.47          |
| Acc. Amort. - Computer Equipment   | -6,042.70         | -6,042.70         |
| Outbuilding                        | 46,619.87         | 46,619.87         |
| Acc. Amort. - Outbuilding          | -27,895.53        | -27,895.53        |
| Pavement                           | 10,700.00         | 10,700.00         |
| Acc. Amort. - Pavement             | -9,630.40         | -9,630.40         |
| Sports Equipment                   | 3,242.53          | 3,242.53          |
| Acc. Amort. - Sports Equip.        | -3,150.40         | -3,150.40         |
| Basement Renovation                | 32,989.02         | 32,989.02         |
| Acc. Amort. - Basement Renovat...  | -20,314.22        | -20,314.22        |
| Mechanical Room Renovation         | 45,480.68         | 45,480.68         |
| Acc. Amort Mech. Room Renova...    | -19,611.25        | -19,611.25        |
| Building                           | 372,688.06        | 372,688.06        |
| Acc. Amort. - Building             | -98,237.83        | -98,237.83        |
| Signs                              | 8,441.00          | 8,441.00          |
| Acc. Amort. Signs                  | -6,752.80         | -6,752.80         |
| <b>Total Capital Assets</b>        | <b>434,681.09</b> | <b>434,681.09</b> |
| <b>TOTAL ASSET</b>                 | <b>534,098.81</b> | <b>595,942.55</b> |
| <b>LIABILITY</b>                   |                   |                   |
| <b>Current Liabilities</b>         |                   |                   |
| Accounts Payable                   | 1,632.85          | 1,077.20          |
| Accrued Liabilities                | 2,953.00          | 2,953.00          |
| Vouchers Payable                   | 4,090.00          | 1,650.00          |
| Vacation payable                   | 91.20             | 91.20             |
| EI Payable                         | 86.67             | 94.78             |
| CPP Payable                        | 162.80            | 140.90            |
| Federal Income Tax Payable         | 0.00              | 50.00             |
| <b>Total Receiver General</b>      | <b>249.47</b>     | <b>285.68</b>     |
| Damage Deposit Payable             | 1,650.00          | 1,900.00          |
| GST Charged on Sales               | 522.08            | 1,342.93          |

**Erin Woods Community Association  
Comparative Balance Sheet**

|                                     | As at 31/01/2022  | As at 31/01/2023  |
|-------------------------------------|-------------------|-------------------|
| GST Paid on Purchases               | -359.14           | -1,860.71         |
| GST Owing (Refund)                  | 162.94            | -517.78           |
| Deferred Membership Revenue         | 449.08            | 449.08            |
| Deferred soccer fees                | 0.00              | 0.00              |
| <b>Total Current liabilities</b>    | <u>11,278.54</u>  | <u>7,888.38</u>   |
| <b>Deferred Contributions</b>       |                   |                   |
| Deferred Cash Contributions         | 24,808.12         | 24,808.12         |
| Deferred Cash Contributions - Bi... | 50,311.95         | 50,311.95         |
| Deferred Capital Contributions      | 142,472.30        | 142,472.30        |
| <b>Total Deferred Contributions</b> | <u>217,592.37</u> | <u>217,592.37</u> |
| <b>TOTAL LIABILITY</b>              | <u>228,870.91</u> | <u>225,480.75</u> |
| <b>EQUITY</b>                       |                   |                   |
| <b>Net Assets</b>                   |                   |                   |
| Net Assets Previous Year            | 16,177.28         | -768.16           |
| Invested in Capital Assets          | 305,996.06        | 305,996.06        |
| Current Earnings                    | -16,945.44        | 65,233.90         |
| Prior period adjustments            | 0.00              | 0.00              |
| <b>Total Retained Earnings</b>      | <u>305,227.90</u> | <u>370,461.80</u> |
| <b>TOTAL EQUITY</b>                 | <u>305,227.90</u> | <u>370,461.80</u> |
| <b>LIABILITIES AND EQUITY</b>       | <u>534,098.81</u> | <u>595,942.55</u> |



erin  
woods  
COMMUNITY ASSOCIATION  
83 ERIN PARK DRIVE S.E.  
CALGARY, ALBERTA T2B 3A2

Development and Planning Report for February 13<sup>th</sup>, 2023

- DP2022-08674 @ 163 Erin Gv SE. This application is for a Temporary Use Permit for a Home Occupation – Class 2 (Lessons – 18 months): there were no comments from the board; I replied to the Planner: *EWCA has no comments on this application* on January 16, 2023.
  
- DP2022-05152 @ 401 Erin Woods Dr SE – I was notified by Planning Dept. on Jan 31, 2023 that this DP application has been cancelled by the applicant. No reason was given. This is disappointing news, due to the community excitement there was at the idea of a drive-through or other such service business(es) at that corner, when the DP was first circulated last summer.
  
- *Submitted by Lori Losowy*



**Erin Woods Community Association  
Neighbourhood Partnership Coordinator Board Report  
February 2023**

| Priority Items                                       |  |
|--|--|
| NPC Regrets  | NPC will be unable to attend the February 13 board meeting   |
| Business Plan Committee                              | First meeting was held February 2 <sup>nd</sup> and the current business plan should bridge into the Level 2 template provided by The City. This will take some working meetings to target specific areas for edits or information updates. NPC will continue to schedule meetings to move this work forward.  |
| Lifecycle Review                                     | NPC would like to book time to review the newest lifecycle and identify any capital items that should be completed for the 2023 year   |
| Community Garden                                     | NPC will support this initiative wherever possible   |
| Greater Forest Lawn projects                         | Visit the Greater Forest Lawn <a href="#">project page</a> for information related to: <ul style="list-style-type: none"> <li>• Greater Forest Lawn Communications and Governance Model</li> <li>• Forest Lawn Multi-Service Centre</li> <li>• Local Area Plan for Greater Forest Lawn</li> </ul>  |
| Organizational Development                           |  |
|  |  |
| Financial Management                                 |  |
|  |  |
| Grants   |  |
| <b>Green and Inclusive Community Buildings Grant</b> | <p><b>Amount:</b> The GICB program continues to accept applications from eligible applicants for small and medium sized projects to retrofit existing community buildings ranging in total cost from \$100,000 to \$3 million. Large projects (\$3million to \$25 million) to retrofit existing community buildings or projects to build new community buildings can also be applied for. This is a 5-year (inaugural year 2021) \$1.5 billion program.</p> <p><b>Applicable To:</b><br/>Infrastructure Canada invites the following organizations to apply:</p> <ul style="list-style-type: none"> <li>• Municipalities or regional governments</li> <li>• Public sector bodies</li> <li>• Provincial or territorial governments</li> <li>• Indigenous organizations or entities</li> <li>• Not-for-profit organizations federally or provincially incorporated and</li> <li>• Individuals and for-profit organizations <b>are not</b> eligible to apply</li> </ul> <p><b>Contact Info:</b> <a href="mailto:gicbp-pbcvi@infc.gc.ca">gicbp-pbcvi@infc.gc.ca</a></p> <p><b>Webinar Opportunity:</b> To register for upcoming webinar dates please email a request to <a href="mailto:gicbwebinar-webinairebcvi@infc.gc.ca">gicbwebinar-webinairebcvi@infc.gc.ca</a></p> |



|  |  |
|--|--|
|  | <p><b>Grant Website:</b> <a href="#">Infrastructure Canada - Green and Inclusive Community Buildings Program</a></p> <p><b>Due Date:</b> February 28, 2023</p> <p><b>Eligible Projects:</b><br/>         The GICB Program supports the first pillar of the <a href="#">Strengthened Climate Plan</a> by improving the places Canadians live and gather by cutting pollution (e.g. reducing GHG emissions, increasing energy efficiency, building resiliency to climate change and encouraging new builds to net zero standards), making life more affordable and supporting thousands of good jobs.<br/>         The GICB Program funds two types of projects:</p> <ul style="list-style-type: none"> <li>• Retrofits, repairs and upgrades to existing community buildings. Retrofits are changes to an existing building/asset that seek to renovate, upgrade, or repair aspects of the building/asset in a manner that improves environmental outcomes. Retrofits must be to a facility that is fully accessible to the public and that will provide non-commercial services to the community. For a detailed description of retrofit projects and their conditions for eligibility, see the section below “Retrofits - Applying for funding for retrofits, repairs and upgrades to existing buildings”.</li> <li>• The construction of new community buildings. New builds must be of a building/asset that is open and fully accessible to the public and that will provide non-commercial services to the community. For a detailed description of new build projects and their conditions for eligibility, please see the section entitled “New builds - Applying for funding for the construction of new community buildings”.</li> </ul> <p>To be eligible for funding, retrofitted and new buildings must be in areas with underserved populations experiencing higher needs and be the site of Programming and/or activities that demonstrably serve these populations.</p> |
| <p><b>Community Services Recovery Fund</b></p> | <p><b>Amount: Local Stream Funding:</b><br/>         Local or regional CSO’s serving a portion, or a province/territory must apply to the Local Stream. There are two tiers of funding available in this stream.</p> <ul style="list-style-type: none"> <li>• Tier 1: Minimum funding \$10,000, Maximum funding \$100,000</li> <li>• Tier 2: Minimum funding \$100,001, Maximum funding \$200,000</li> </ul> <p><b>Applicable To:</b> Community Service Organizations (CSO’s), which means non-profit organizations, Indigenous Governing Bodies or Registered Charities located in Canada that provide services to communities within Canada.<br/>         Non-profit Organizations: means non-incorporated as well as incorporated associations, clubs, or societies that are not registered charities or individuals, but are organized and operated exclusively for social welfare, civic improvement, pleasure, recreation, or any other purpose except profit</p> <p><b>Contact Info:</b></p> <p><b>Grant Website:</b> <a href="#">Community Services Recovery Fund</a></p>  |



**Due Date:** February 21, 2023 @ 5:00 p.m.

**Eligible Projects - Project Focus Areas:**

**Investing in People**

**Funding will support one-time projects that focus on how organizations recruit, retain, engage and support their personnel, including staff, volunteers and boards of directors. Examples of projects:**

- Human and volunteer resource structures and policies
- Recruitment and retention strategies for staff, volunteers, and/or board members
- Mental health supports for staff, volunteers, and/or board members
- Supports and training for staff, volunteers, and/or board members
- Diversity equity and inclusion initiatives
- Other activities to help your staff, volunteers, and/or boards modernize or adapt

**Investing in Systems and Processes**

**Funding will support one-time projects that invest in the systems and processes involved in creating the internal workings of an organization's overall structure. Examples of projects:**

- Investment in contact management systems
- Implementation of a new communications plan
- Enhancement of a new accounting system
- Development, implementation, or adaptation of a new fundraising strategy
- A governance review through the lens of organizational resilience
- Exploring a merger or amalgamation amongst one or more CSO
- Development or adaptation of a data/privacy strategy or plan
- Other activities to help your organization and systems modernize or adapt

**Investing in Programs and Service Innovation and Redesign**

**Funding will support one-time projects primarily focused on program and service innovation and redesign using information gained during the COVID-19 pandemic. Examples of projects:**

- Exploring the adaptation of a program, service, or service delivery system using information gained during the COVID-19 pandemic
- Testing or piloting a program, service or service delivery system that was redesigned or adapted during the COVID-19 pandemic
- Purchasing equipment or other program materials to facilitate the adaptation of a program and/or service using information gained during the COVID-19 pandemic
- Evaluating or analyzing the adaptation or redesign of a program, service, or service delivery system that was implemented during the COVID-19 pandemic





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|                                    | <ul style="list-style-type: none"> <li>• Other activities to help your organization modernize or adapt its programs and services</li> </ul> <p>The Community Services Recovery Fund will be delivered through three National Funders:</p> <ul style="list-style-type: none"> <li>• Community Foundations of Canada;</li> <li>• The Canadian Red Cross; and</li> <li>• United Way Centraide Canada</li> </ul>  |
| <p><b>TD Park People Grant</b></p> | <p><b>Name: TD Park People Grant</b></p> <p><b>Amount:</b> \$2000 to groups from Metro Vancouver, Calgary, Edmonton, Winnipeg, Greater Toronto Area, National Capital Region (Ottawa and Gatineau), Montreal, Quebec City and the Halifax Regional Municipality.</p> <p>A minimum of 50% of all grants will go towards supporting the work of community groups in underserved neighbourhoods. These areas have historically seen less investment than other areas of cities, for example in park programming, infrastructure and transit, and often include newcomers and people living on lower incomes. Underserved communities have traditionally had limited access to services (education, health, economic, social programs etc.) and where there are significantly greater rates of poverty, lower income rates and larger newcomer populations</p> <p>The grant is available to support park-based activities with an environmental focus through:</p> <ul style="list-style-type: none"> <li>- Environmental education</li> <li>- A commitment to sustainability practices or stewardship activities</li> </ul> <p>Grant Website: <a href="#">TD Park People Grants 2023</a><br/>You can also sign up for webinars on the website.</p> <p>Grant Deadline: February 20, 2023</p> <p><b>Eligible groups:</b><br/>The grant is aimed at grassroots community groups that include but are not limited to volunteer-based park groups, local agencies, resident associations, and not-for-profit groups active in their local parks. You do not need non-profit or charitable status to apply. However, partnerships between any or all of the above and a municipality will be accepted, as long as the application is submitted by the group, not the municipality.</p> <p><b>To qualify for this grant applicant MUST:</b></p> <ul style="list-style-type: none"> <li>• Commit to hosting 3 in person and/or virtual events in 2023. All events must be free, open to the public and is inclusive (see website for suggestions)</li> <li>• Events must support the ongoing care and protection of green spaces.</li> </ul> |



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|--------------------------------------|--|
|                                      | <p><b>Contact Info:</b><br/> <a href="mailto:aorrego@parkpeople.ca">aorrego@parkpeople.ca</a></p> <p>Please note: Ensure you have received approval to proceed from Calgary Parks and any formal approvals and/or permits needed for the events.</p>   |
| <p><b>Circular Economy Grant</b></p> | <p><b>Amount:</b> Between \$5,000 and \$25,000</p> <p><b>Applicable To:</b><br/>         To be eligible for funding, applicants must be a not-for-profit organization registered by City bylaw, or registered in Alberta, or extra-provincially registered in Alberta (e.g., if a Federal not-for profit), and operate within the city of Calgary. Eligible non-profit organizations could include:</p> <ul style="list-style-type: none"> <li>• Community associations</li> <li>• Community organizations</li> <li>• Registered charitable organizations</li> <li>• Environmental organizations</li> <li>• Social recreation organizations (e.g., senior clubs)</li> <li>• Business Improvement Areas (BIAs)</li> </ul> <p><b>Contact Info:</b> <a href="mailto:circulareconomygrants@calgary.ca">circulareconomygrants@calgary.ca</a></p> <p><b>Grant Website:</b> <a href="http://calgary.ca/circular-economy-grant-program">Circular Economy Grant Program (calgary.ca)</a></p> <p><b>Due Date:</b> Grant opens for applications on February 1, 2023, and the deadline to apply is March 2, 2023. This pilot program will start in 2023 and run through 2026</p> <p><b>Information Sessions:</b><br/>         Sessions are online – register with the link on the webpage<br/>         Monday, February 13, 2023 - 7:00 to 8:00 p.m.<br/>         Wednesday, February 15, 2023 - 11:00 to 12:00 p.m.</p> <p><b>Eligible Projects:</b><br/>         A circular economy eliminates waste and pollution, and conserves resources. It is a shift from a throw-away to a circular mindset to extend the lifecycle of goods, food and resources through better design and continuous reuse, so nothing goes to waste. The grant will provide funding for projects to support community-based actions that contribute to the circular economy in Calgary.</p> <p><b>Objectives:</b><br/>         Proposed projects should meet one or more of the following objectives:</p> <ul style="list-style-type: none"> <li>• Initiate innovative projects and new programs or services to support the movement towards a circular economy.</li> <li>• Develop innovative methods of recycling or composting collection to reduce the amount of materials going to landfill.</li> <li>• Enable, empower, and educate individuals, organizations and/or communities to participate in activities that result in the reduction, reuse, or diversion of waste.</li> </ul> |



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|   | <ul style="list-style-type: none"> <li>• Support individuals, organizations and/or communities who are working towards a circular economy.</li> <li>• Help individuals, organizations and/or communities that might otherwise be hard to reach and have limited access to programs.</li> </ul>  |
| <b>Community Standards Fund</b>           | <p><b>Amount:</b> Unknown<br/> <b>Applicable To:</b> Community and resident groups<br/> <b>Contact Info:</b> <a href="tel:311">Call 311 for information</a> or email <a href="mailto:ccs-ss@calgary.ca">ccs-ss@calgary.ca</a><br/> <b>Grant Website:</b> <a href="http://calgary.ca">Community Standards Fund (calgary.ca)</a><br/> <b>Due Date:</b> February 15, 2023<br/> <b>Criteria/Outcomes:</b> see application guidelines</p> <p><b>Eligible Projects:</b></p> <ul style="list-style-type: none"> <li>• Projects can be small-scale capital projects (must be on City owned community managed land) or operational projects. Examples include graffiti abatement, litter control or awareness initiatives. The fund is not intended to support long term projects or to fund staff positions.</li> <li>• All projects must be beneficial to the community as a whole.</li> </ul>                         |
| <b>Letters of Municipal Opinion</b>       | If applying for CFEP (or any other grant) which requires a Letter of Municipal Opinion, please send the request to your NPC as early as possible to gain the appropriate signatures. A minimum of two weeks would be preferential.  |
| <b>License of Occupation</b>              |   |
| <b>Connecting City Resources</b>          |   |
| <b>Leaders Hiring Event</b>               | <p><b>Recreation Leaders Hiring Event</b><br/>         Know any youth ages 16 – 24 that would like employment with The City?</p> <p>The Youth Employment Centre is hosting a Hiring Event on Feb 10 &amp; 11<sup>th</sup> to support The City of Calgary who is hiring Recreation Leaders, to support children and youth programming. A one-day workshop will prepare qualified candidates for interviews the following day.</p> <p>To learn more drop-in to the Youth Employment Centre to speak to an employment expert, or visit: <a href="http://www.youthemploymentcentre.ca">www.youthemploymentcentre.ca</a></p>   |
| <b>Public Relations</b>                   |   |
| <b>Prescription to Get Active (RxTGA)</b> | <p>Prescription to Get Active (RxTGA) is an organization that helps people meet the recommended amount of physical activity to live healthier lives by connecting them to recreational opportunities in the community. The City of Calgary is already participating in this program. There is an exciting opportunity for community associations to be involved as well.</p> <p><b>How RxTGA works</b></p> <ol style="list-style-type: none"> <li>1. Healthcare providers prescribe physical activity to patients who are not currently meeting the recommended amount of moderate to vigorous activity each week.</li> <li>2. The patient uses their <i>prescription to get active</i> to access a resource that works best for them: a free trial at a gym, online video-on-demand exercises or activity programs, community movement and exercise programs and support from a habit tracking app.</li> </ol> |



3. Take a look at our [website](#) and/or view this short [video](#) to learn more

**How Community Associations can be involved**

As a member, community associations could offer a free 'trial' period where patients with a prescription can participate in an activity or program, with the hope that they decide to continue. Community associations can work with RxTGA to design an offer that is beneficial to all parties.

If you would like to find out more about Prescription to Get Active (RxTGA) and the possibilities for your community association, please contact:

Jeff Tareta, Executive Director  
 e. [alberta@prescriptiontogetactive.com](mailto:alberta@prescriptiontogetactive.com)  
 t. 587.896.6929

**Programming**

**Festivals and Events 101**

Festivals and Events 101 is back after a two-year hiatus! Festivals and Events 101 is a FREE learning and networking event for non-profit festival and event organizers. Learn more about available funding opportunities. Join us Tuesday, Feb. 28, from 6 p.m. to 8 p.m. at Contemporary Calgary (701 11 Street SW) for an evening of learning and networking. Register by Feb. 24 as space is limited. To register email [eventservices@calgary.ca](mailto:eventservices@calgary.ca).

**Facility Maintenance & Capital Construction**

**Other**

**Federation of Calgary Communities Workshops**

[Lunch & Learn: GST & Filing Taxes](#) – Thursday February 9  
[PIP – Understanding Planning](#) – Saturday February 11  
[Conflict Management 101](#) – Wednesday February 22  
[Lunch & Learn: Let's talk about parking](#) – Thursday February 23

**To register and view all online/virtual workshops and sessions visit [calgarycommunities.com/our-events/](http://calgarycommunities.com/our-events/)**

**Government of Alberta – Community Development – Workshops & Trainings**

Grant Writing 101 – Tue, Feb 7  
 Financial Responsibilities – Wed, Feb 8  
 The Role of the Board Secretary – Thu, Feb 9  
 Organizational Purpose & Planning – Wed, Feb 15  
 Cybersecurity: What's the Board's Role? – Thu, Feb 16  
 Committees and Meetings – Wed, Feb 22  
 Building Strong Teams & Effective Relationships – Wed Mar 1  
 Grant Writing 101 – Thu Mar 2

**For more information or to register visit: [Government of Alberta - Community Development Unit Events | Eventbrite](#)**

Email contact is: [communitydevelopment@gov.ab.ca](mailto:communitydevelopment@gov.ab.ca) or call 310-0000 then dial 780-963-2281.

**NPC Contact Information**

**Calgary**



**Robert Dickinson**

Neighbourhood Partnership Coordinator

| C 403.801.7864 | [Robert.Dickinson@calgary.ca](mailto:Robert.Dickinson@calgary.ca)

# Recreation Leader Hiring Event

The Youth Employment Centre is hosting a Hiring Event on Feb 10 & 11th to support The City of Calgary who is hiring **Recreation Leaders**, to support children and youth programming. A one-day workshop will prepare qualified candidates for interviews the following day.

## Interested?

Youth ages 16 - 24, must have flexible weekday schedule, willing to obtain Standard First Aid/CPR Level C certification, and a clear criminal background check and vulnerable sector check.

To learn more drop-in to the Youth Employment Centre to speak to an employment expert, sign-up by scanning the QR code below, or visit: [www.youthemploymentcentre.ca](http://www.youthemploymentcentre.ca)

**Registration required!**

Scan QR code to register!

**Don't wait, spots limited!**

